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People reports

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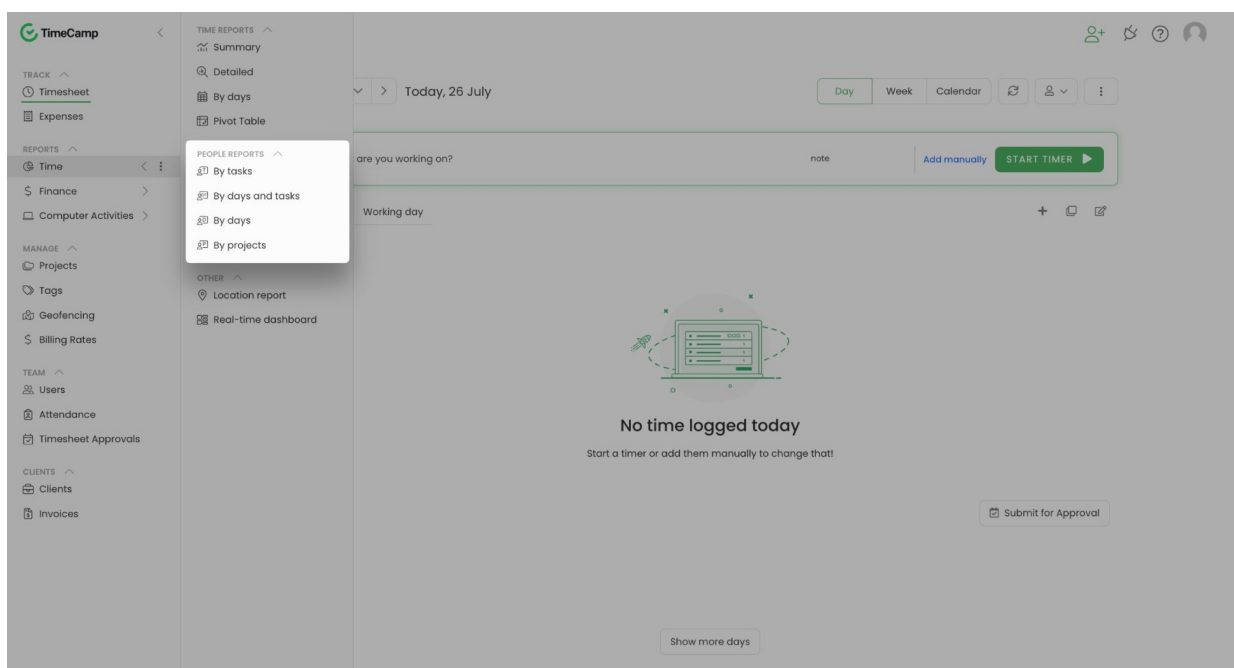
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People reports are all about your coworkers. They allow you to see the reflection of their work depending on the type of chosen report and applied filters.

There are 4 types of people time reports:

- **People by tasks**
- **People by days and tasks**
- **People by days**
- **People by projects**

Each report can be exported or added to the Periodical emails if your subscription plan contains these features.



People by days

This report shows only **users and days columns** within the selected date range. Of course, you can apply desired filters and see how much in total your coworkers spent on work each day.

Example of People by days report:

People	12 Sep	13 Sep	14 Sep	15 Sep	16 Sep	17 Sep	18 Sep	19 Sep	20 Sep	21 Sep	22 Sep	23 Sep	24 Sep	25 Sep	26 Sep	27 Sep	28 Sep
Chrystal	-	-	-	-	-	-	-	-	6h 55m	-	-	-	-	-	-	-	-
Iris	-	01m	-	-	4h 21m	-	-	5h 14m	5h 34m	54m	50m	-	-	-	-	-	-

People by projects

This type of report shows you how much time was spent on the selected projects by each user. Unlike the people by tasks report, here you won't find the list of all tasks and subtasks, **you'll get only the summary of the main Project (level 1)**.

Example of People by projects report:

Name	Iris	Chrystal	Total
Development	4h 22m	-	4h 22m
Finances	35s	-	35s
Insightly	28s	-	28s
Keywords Test	7h 19m	-	7h 19m
Marketing	5h 13m	-	5h 13m
Monday	-	5h 57m	5h 57m
Trainings	-	58m	58m
Total	16h 56m	6h 55m	23h 51m