

# Welcome to TimeCamp Help!

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## Todoist

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**Todoist** is a great tool for managing and sharing your daily tasks, whether professional ones like managing a project, or private, related to planning a trip, sharing a shopping list, and so on. With TimeCamp integration, you can **track time** to all your tasks and projects created in the Todoist app.

## Overview

The integration will be enabled for the entire account, so **all users will be able to track time on imported tasks**. The integration will be connected to the Todoist account of the person who enabled the integration.

**Projects and the Inbox folder will be imported as tasks under the Todoist project**. Todoist tasks will be imported as subtasks under the tasks (projects) they belong to in TimeCamp.

If someone from your Team added their own projects in Todoist and the person who created the integration was not invited to these projects, they won't be imported to TimeCamp. **Only items the owner of integration has access to could be imported.**

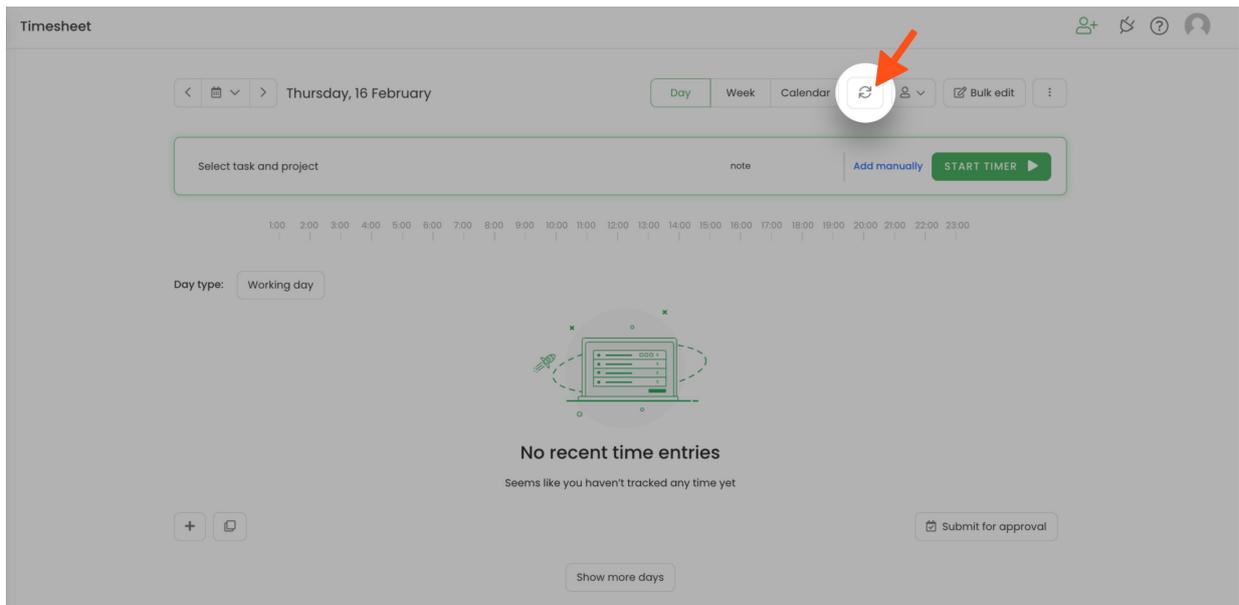
We don't provide an option to select items that should or should not be imported from Todoist to TimeCamp. After the integration is enabled all projects and lists of tasks the owner of integration has access to, will be imported to the Projects module in TimeCamp.

It is not possible to edit the structure of imported items in TimeCamp.

As an integration creator, you automatically gain access to all imported items. Other **users are assigned to projects automatically based on their email addresses, which need to match in both TimeCamp and Todoist**. You can always assign tasks manually as well. If users are assigned to the main project Todoist they will be able to track time to all tasks under the Todoist project structure. If users are assigned only to certain tasks, they will be able to track time only to these tasks and subtasks under the tasks' structure.

We don't provide an option to export tracked time from TimeCamp to the Todoist account.

Tasks marked as completed, archived, or deleted in Todoist will be automatically removed from the list of projects in TimeCamp. **If you create a new item in Todoist it will be automatically imported to TimeCamp within 1 hour.** To immediately synchronize the integration and update newly added items use the “Force synchronization” option on TimeCamp web Timesheet. Synch will be executed within a few seconds.



The additional functionality we provide for a Todoist integration is a **browser plugin** that allows tracking time directly within the Todoist cards.

If the user who enabled the integration is not a part of your account anymore, we recommend reenabling the integration.

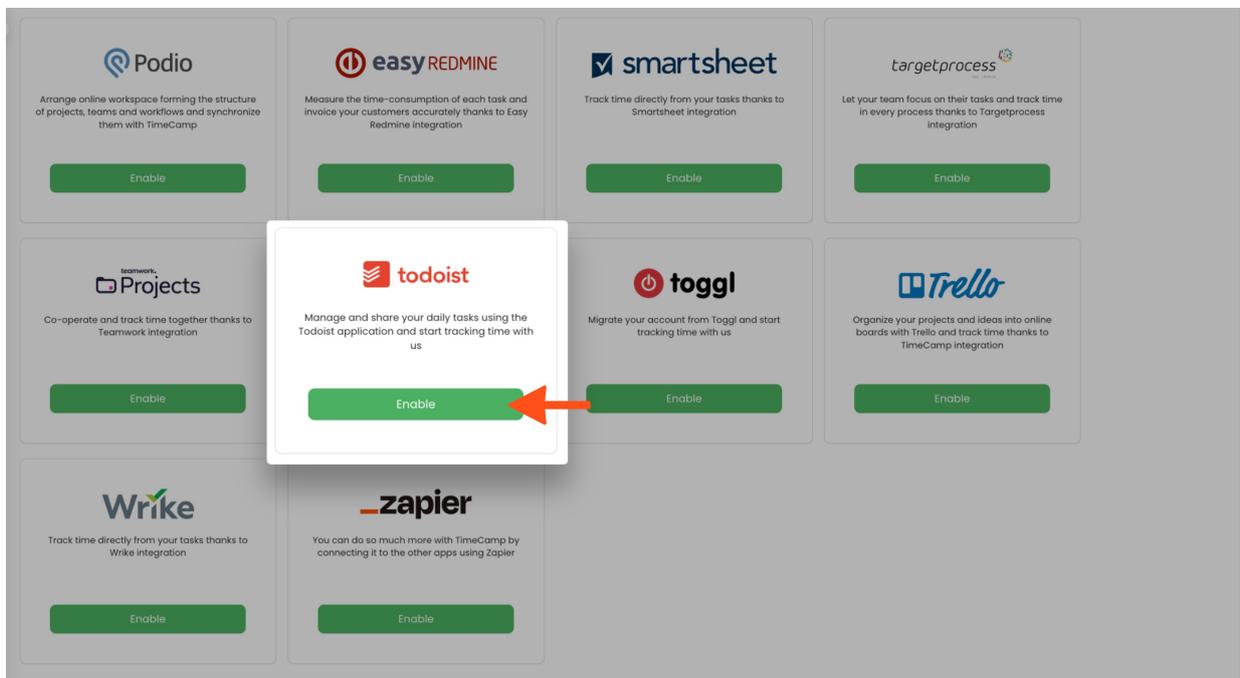
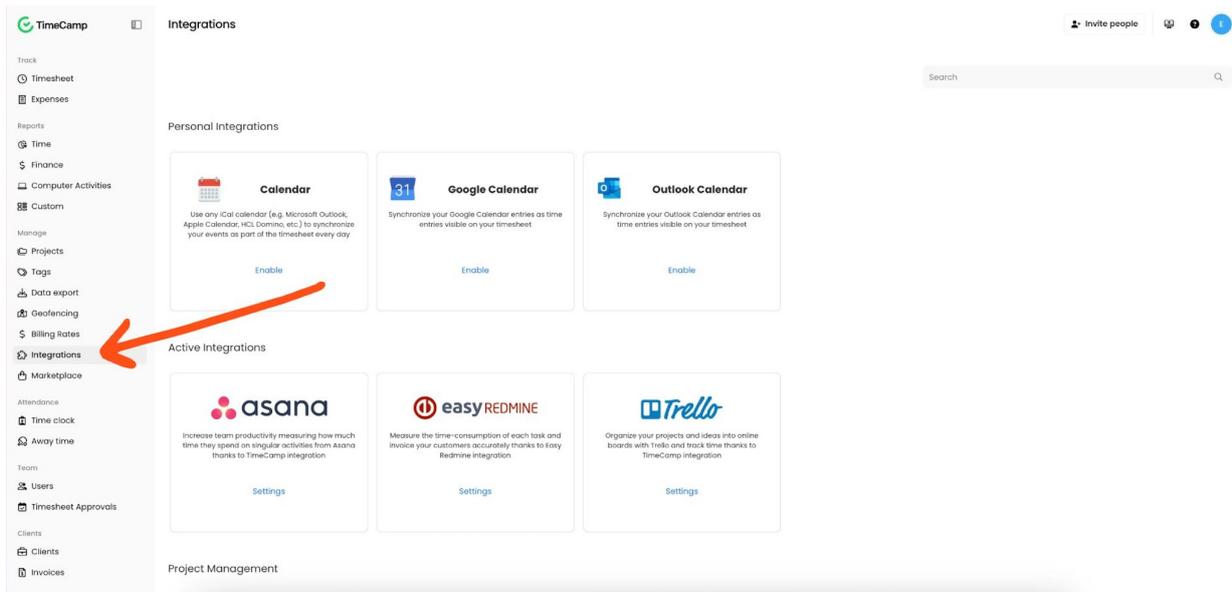
## Enable integration

Only the Administrator of the account can enable the integration.

### Step 1

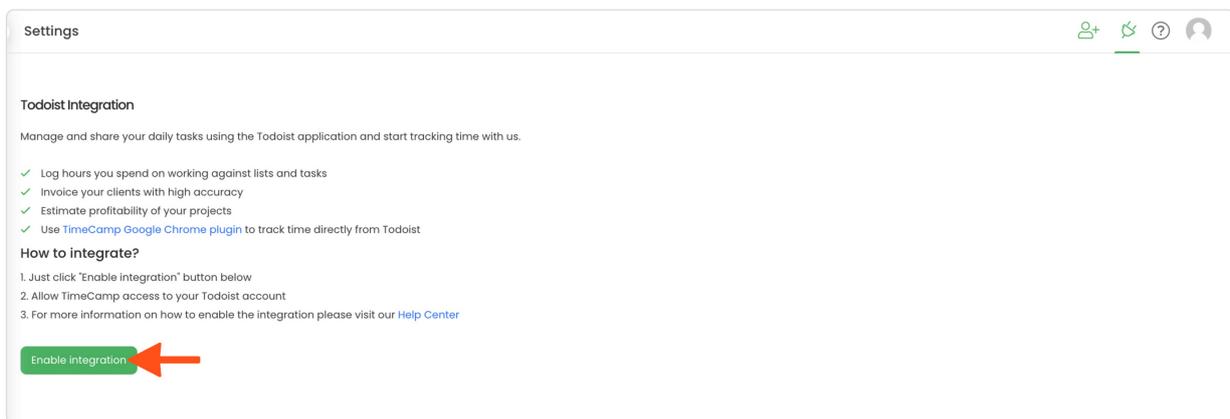
To enable the Todoist integration, select the **Integrations** option in the left panel. Next, find the **Todoist**

integration on the list and click the **Enable** button.



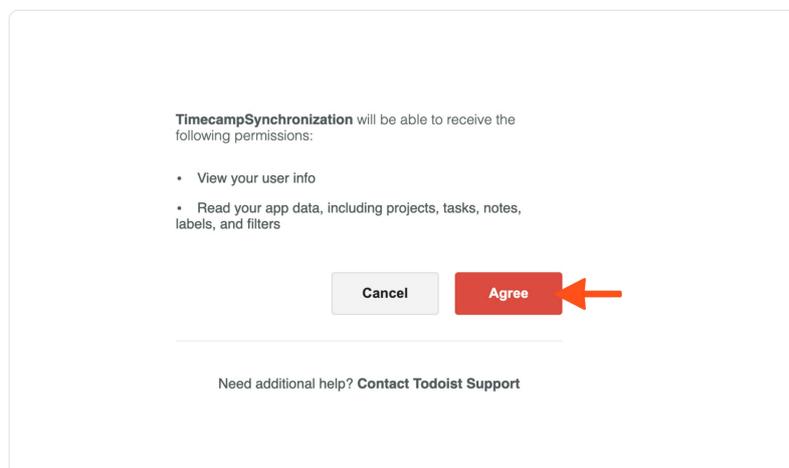
## Step 2

Next, click on the green **Enable** integration button.



### Step 3

You'll be redirected to the Todoist page and asked to grant TimeCamp authorization to access data from your account. To continue, proceed with authorization by clicking on the **Agree** button.



Your Projects, Lists, and Tasks will be imported to the Projects module in TimeCamp. All imported items will be accessible for you to track time using TimeCamp's [timesheets](#), mobile, desktop application, or browser plugin.

## Track time on imported items

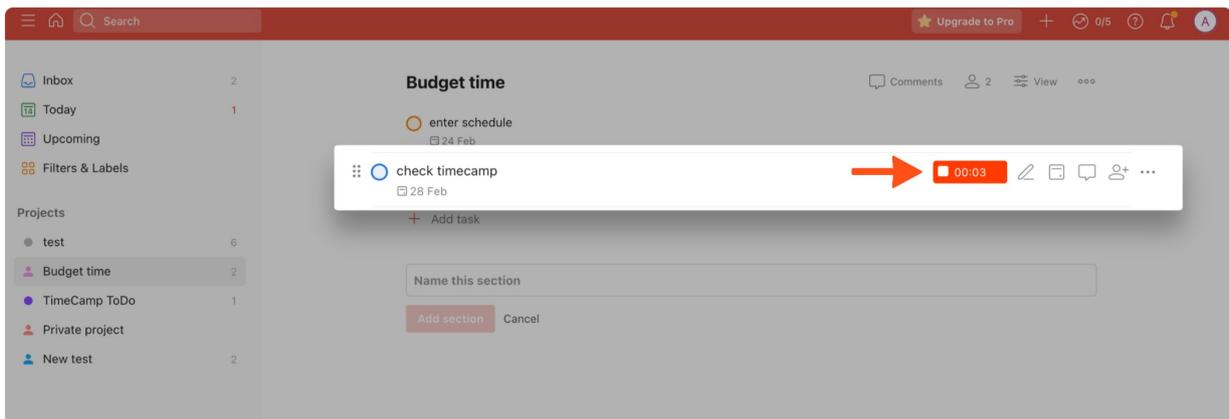
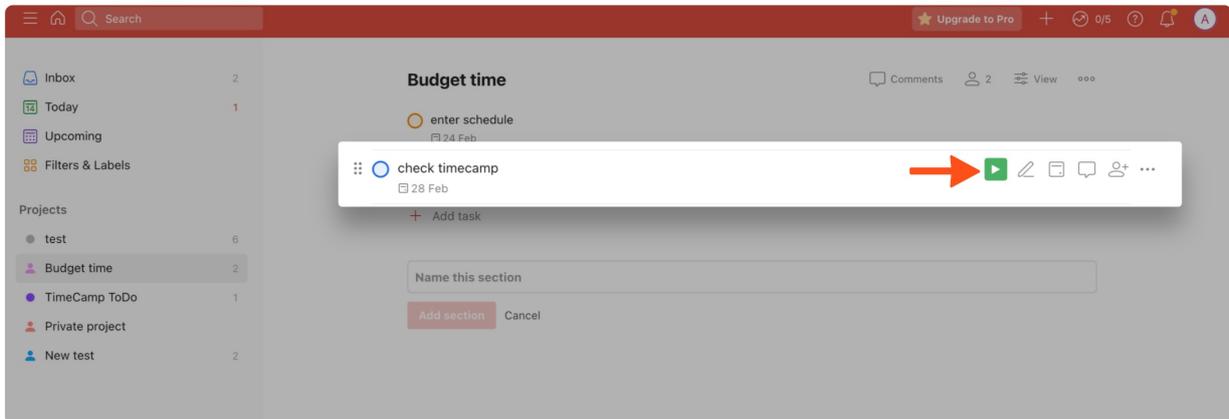
There are a few ways of tracking time in TimeCamp. After the integration is created and all your tasks are imported, you can simply select the desired task from the list and start your timer. Below you can find examples of all available ways of tracking time.

**Web Timesheet.** Simply select a task using a search box or the drop-down list and run the timer. [Learn more](#)

**Desktop app.** Click on the "No task" option in a task widget or use the option "Start a task" from the desktop app menu and use a search box or the drop-down list to find the target task. The task widget will be automatically synchronized with your web Timesheet. [Learn more](#)

**Mobile app.** Go to your Timesheet in the mobile app and click on the “Add” button if you want to create an entry manually or on the “Start” button if you prefer to track time in real time. Next use a search box or the drop-down list to find the target task and start tracking. [Learn more](#)

**Browser plugin.** If you’ve installed the browser plugin and logged in to your TimeCamp account, a start timer button will appear next to all your tasks in Todoist. Just open the card and click on the green “Start” button to start tracking. When you finished tracking just click on the “Stop” button. The browser plugin will be automatically synchronized with your web Timesheet. [Learn more](#)



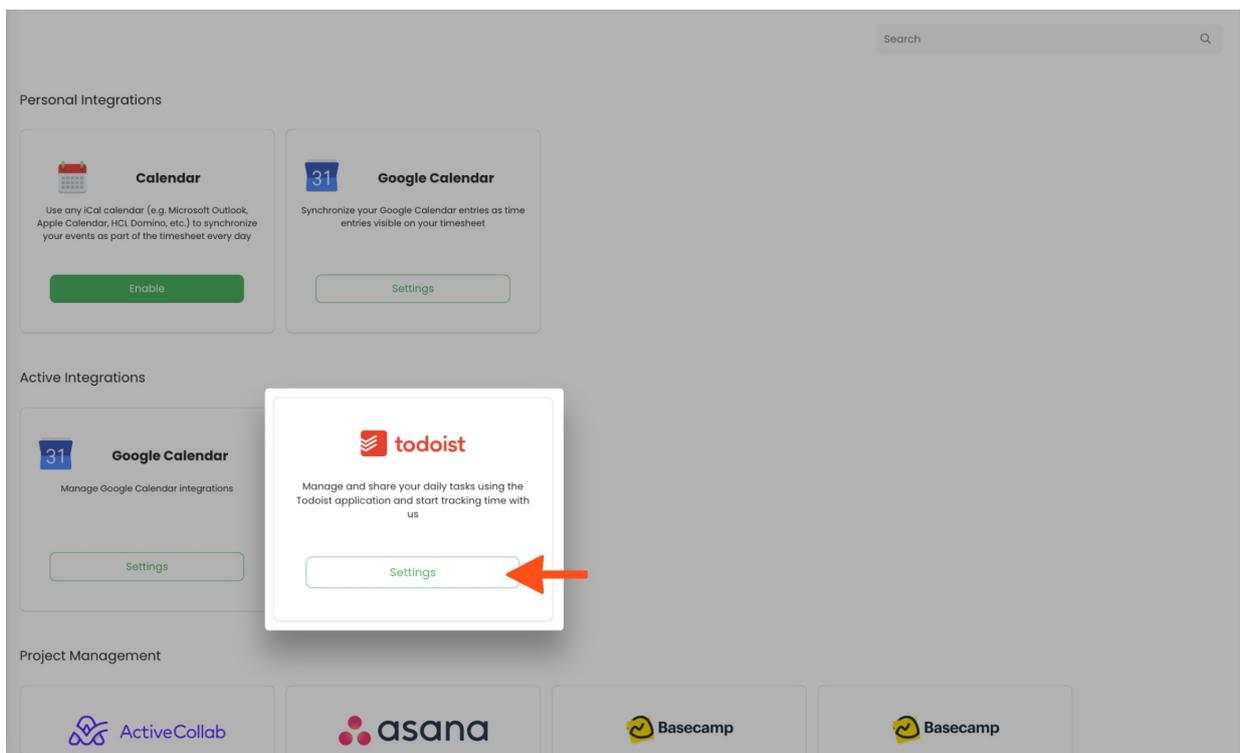
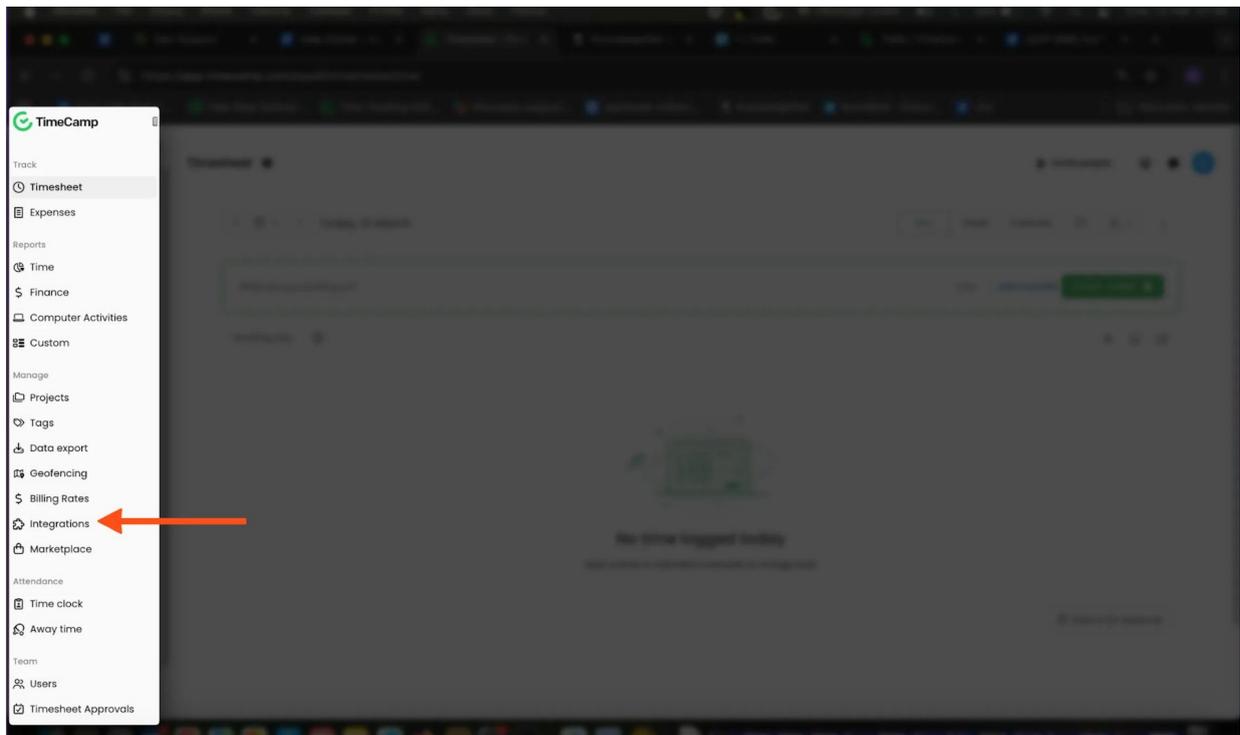
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## Disable integration

Only the Administrator of the account can unlink or re-enable the integration.

### Step 1

If for some reason you would like to reenable or unlink the integration, select the **Integrations** option in the left panel. Next, find the **Todoist** integration on the list of active integrations and click on its **Settings**.



## Step 2

Next, to unlink the integration simply click on the **Unlink integration** button

Settings 👤 🔄 ? 🔄

### Todoist Integration

Manage and share your daily tasks using the Todoist application and start tracking time with us.

- ✓ Log hours you spend on working against lists and tasks
- ✓ Invoice your clients with high accuracy
- ✓ Estimate profitability of your projects
- ✓ Use [TimeCamp Google Chrome plugin](#) to track time directly from Todoist

Tasks synchronization is done automatically every hour.  
You can force synchronization in timesheet anytime you want.

[Re-enable integration](#) [Unlink integration](#) 

To re-enable the integration click on the **Re-enable integration** button and proceed with the authorization again. The list of active items imported to TimeCamp will be updated immediately.

Settings 👤 🔄 ? 🔄

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