

# Welcome to TimeCamp Help!

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## Notion

### In this article:

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**Notion** is a productivity and note-taking web application that offers organizational tools including task management, project tracking, to-do lists, and bookmarking.

## Overview

The integration will be enabled for the entire account, so **all users will be able to track time on imported tasks**. The integration will be connected to the Notion account of the person who enabled the integration.

**Databases will be imported as tasks under the Notion project.** Its items will be imported as subtasks under the tasks (Notion databases) in TimeCamp. It is possible to set some additional parent-task relations in integration settings.

We don't provide an option to select items within the database that should or should not be imported from Notion to TimeCamp. It is possible to define only the **Status** for items you wish to find on the list of active tasks in TimeCamp.

As soon as an item changes its status for one that is not selected in your integration settings, this item will be automatically moved to the list of archived tasks in TimeCamp.

It is not possible to edit the structure of imported items in TimeCamp.

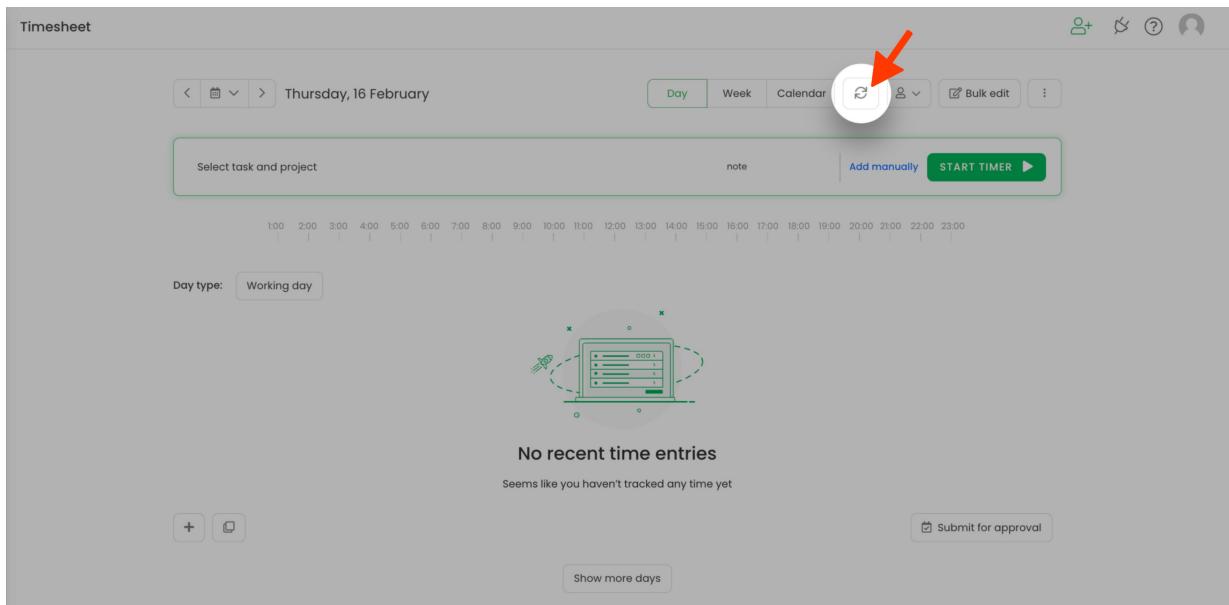
After the integration is created and Notion items are imported, **all users will be automatically assigned to the Notion project and tasks as Regular users**. You can manually change their roles in this project and unassign selected users from the entire project or add them only to certain tasks. If users are assigned to the main project Notion they will be able to track time to all tasks under the Notion project structure. If users are assigned only to certain tasks, they will be able to track time only to these tasks and subtasks under the tasks' structure.

If you enable the **export option** in integration settings, tracked time will be automatically exported to the selected property in your database in seconds format.

The screenshot illustrates the integration between TimeCamp and Notion. On the left, the TimeCamp web Timesheet interface shows a timeline from 1:00 to 23:00 on January 29. A task titled "Schedule kick-off meeting" is listed with a duration of 0h 14m. On the right, the Notion Task details for the same task show a "Time Spent" property with a value of 873 seconds. Red arrows point from the tracked time in the TimeCamp interface to the corresponding property in the Notion task detail view.

**The Number type property** must be added to your Notion database to view exported time.

If you create a new item in Notion it will be automatically imported to TimeCamp within 1 hour. To immediately synchronize the integration and update newly added items use the "Force synchronization" option on TimeCamp web Timesheet. Sync will be executed within a few seconds.



The additional functionality we provide for a Notion integration is a [browser plugin](#) that allows tracking time directly within the Notion website.

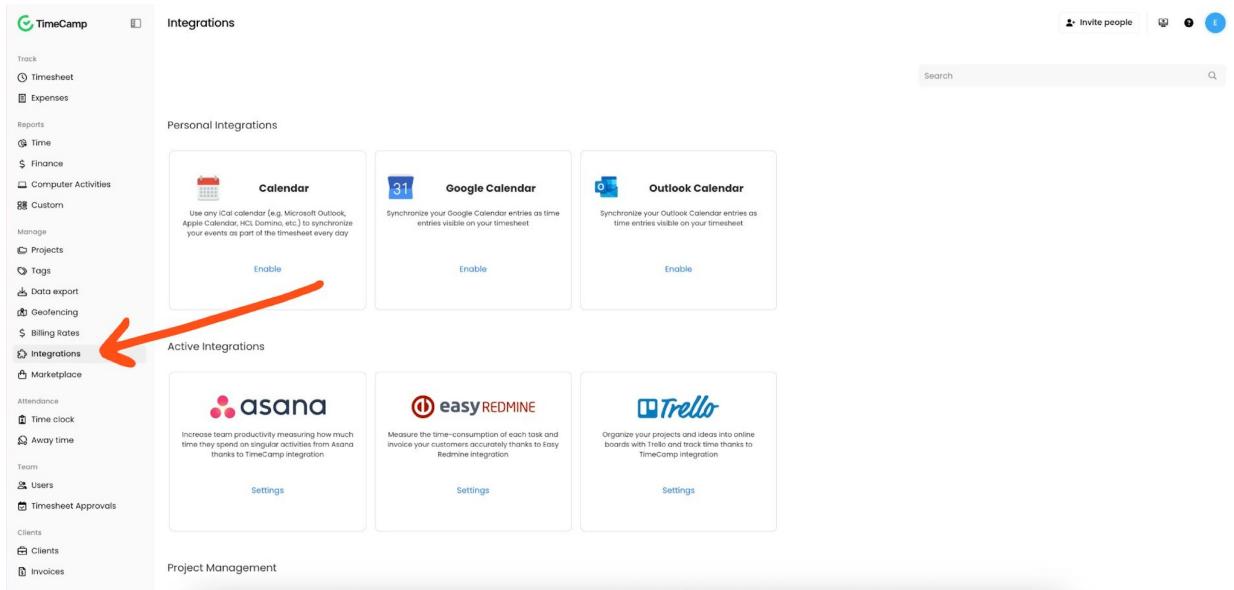
If the user who enabled the integration is not a part of your account anymore, we recommend re-enabling the integration.

## Enable integration

Only the Administrator of the account can enable the integration.

### Step 1

To enable the Notion integration, select the **Integrations** option in the left panel. Next, find the **Notion** integration on the list and click the **Enable** button.



TimeCamp Integrations

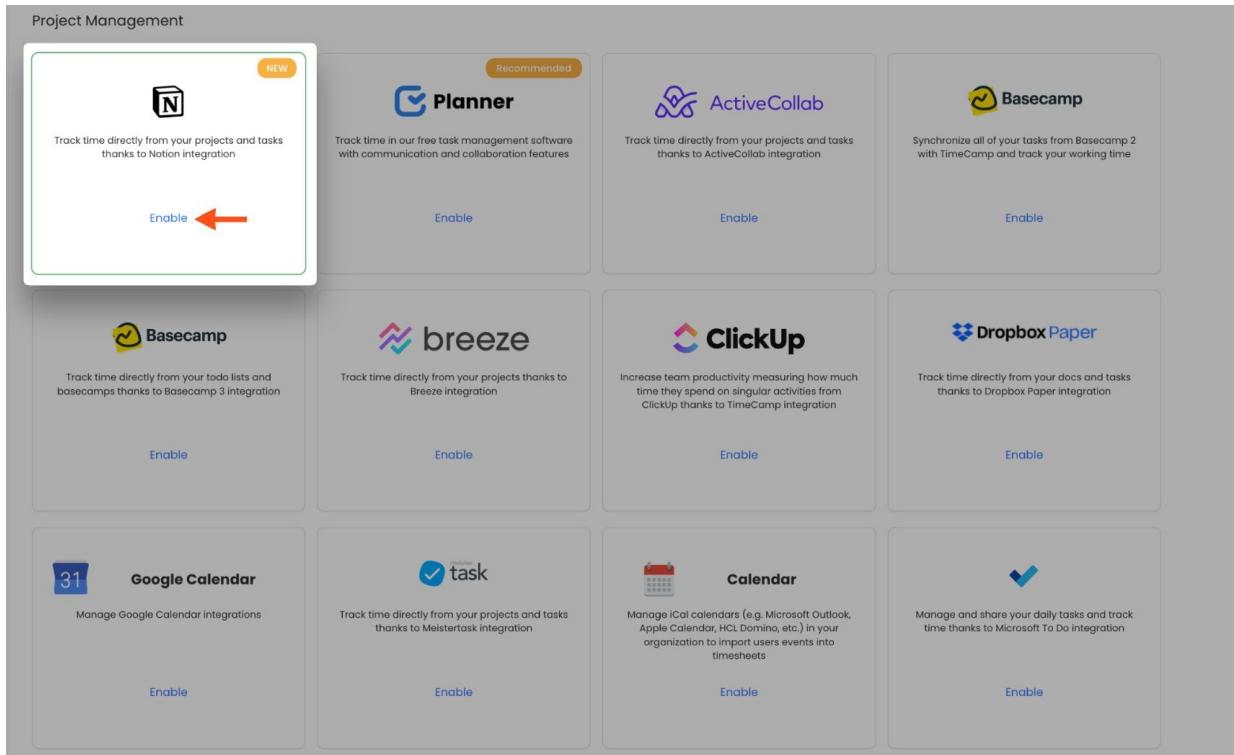
Personal Integrations

- Calendar
- Google Calendar
- Outlook Calendar

Active Integrations

- asana
- easyREDMINE
- Trello

Project Management



Project Management

<p><b>Notion</b></p> <p>Track time directly from your projects and tasks thanks to Notion integration</p> <p><b>Enable</b> <span style="color: red;">←</span></p>	<p><b>Planner</b></p> <p>Recommended</p> <p>Track time in our free task management software with communication and collaboration features</p> <p><b>Enable</b></p>	<p><b>ActiveCollab</b></p> <p>Track time directly from your projects and tasks thanks to ActiveCollab integration</p> <p><b>Enable</b></p>	<p><b>Basecamp</b></p> <p>Synchronize all of your tasks from Basecamp 2 with TimeCamp and track your working time</p> <p><b>Enable</b></p>
<p><b>Basecamp</b></p> <p>Track time directly from your todo lists and basecamps thanks to Basecamp 3 integration</p> <p><b>Enable</b></p>	<p><b>breeze</b></p> <p>Track time directly from your projects thanks to Breeze integration</p> <p><b>Enable</b></p>	<p><b>ClickUp</b></p> <p>Increase team productivity measuring how much time they spend on singular activities from ClickUp thanks to TimeCamp integration</p> <p><b>Enable</b></p>	<p><b>Dropbox Paper</b></p> <p>Track time directly from your docs and tasks thanks to Dropbox Paper integration</p> <p><b>Enable</b></p>
<p><b>Google Calendar</b></p> <p>Manage Google Calendar integrations</p> <p><b>Enable</b></p>	<p><b>meistertask</b></p> <p>Track time directly from your projects and tasks thanks to Meistertask integration</p> <p><b>Enable</b></p>	<p><b>Calendar</b></p> <p>Manage iCal calendars (e.g. Microsoft Outlook, Apple Calendar, HCL Domino, etc.) in your organization to import users events into timesheets</p> <p><b>Enable</b></p>	<p><b>Microsoft To Do</b></p> <p>Manage and share your daily tasks and track time thanks to Microsoft To Do integration</p> <p><b>Enable</b></p>

## Step 2

Next, click on the green **Authorize integration** button.

Settings

Notion Integration

Track time directly from your projects thanks to Notion integration.

- Log working hours against your projects and tasks
- Track time to help creating accurate invoices for your customers
- Estimate profitability of your projects

How to integrate:

- Just hit Enable integration and follow instructions - you will be redirected into Notion page and set up everything there...
- ...or do it manually through Notion secret:
  - Open Notion app and go to My connections in Settings
  - Then Develop or manage integrations at the bottom of modal box ([or just use this link](#))
  - Add new Integration or open the one you have
  - Under the tab Secrets you'll find Internal Integration Secret - copy it and paste below
  - Click Enable integration button and set integration parameters
- For more information on how to enable the integration please visit our [Help Center](#)

**Authorize integration** (1)

... or authorize manually with Notion secret

### Step 3

You'll be redirected to the Notion page and asked to **Select pages** that should be imported to TimeCamp. To continue, mark the checkboxes next to the databases you want to integrate and click on the **Allow access** button.

Notion

Emily Team

TimeCamp is requesting access to  
Emily Team

TimeCamp will have permission to

- View pages you select
- Edit pages you select
- Create new content within pages you select

**Select pages** (1)

Make sure you trust TimeCamp ([www.timecamp.com](http://www.timecamp.com))

If you continue, you may be sharing sensitive information. Notion does not review third party integrations such as "TimeCamp". Learn how "TimeCamp" handles your data by reviewing their [Privacy Policy](#) and [Terms of Service](#).

Notion

Emily Team

Allow "TimeCamp" to access these pages

EMILY TEAM HQ

Tasks

Projects

Wiki

Meetings

Docs

Sprint board

Sprints

Vision and Strategy

PRIVATE

Untitled

Getting Started

Second Assets

**Allow access** (2)

### Step 4

When integration is enabled **mark the checkbox next to databases** that should be imported and optionally define a few additional settings for each of them.

Integration Secret

Re-enable Unlink integration

Settings

1. Import items based on status properties ⓘ

Item	Status name	To-do	In progress	Complete
Tasks	Status	<input checked="" type="checkbox"/> Not started	<input checked="" type="checkbox"/> In progress	<input checked="" type="checkbox"/> Done <input checked="" type="checkbox"/> Archived
Docs	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done
Meetings	no status property			
Projects	Status	<input checked="" type="checkbox"/> Backlog	<input checked="" type="checkbox"/> Planning <input checked="" type="checkbox"/> In progress <input checked="" type="checkbox"/> Paused	<input checked="" type="checkbox"/> Canceled <input checked="" type="checkbox"/> Done
Sprints	Sprint status	<input type="checkbox"/> Current	<input type="checkbox"/> Next <input type="checkbox"/> Future	<input type="checkbox"/> Last <input type="checkbox"/> Past

2. Create parent relation for imported items ⓘ

Tasks	[Projects] Project	▼
Docs	no parent relation	▼
Meetings	no parent relation	▼
Projects	no parent relation	▼
Sprints	no parent relation	▼

- Import items based on status properties

Select statuses for items that should be imported from Notion to your TimeCamp account. Items with status that are not synced won't appear on the list of active tasks;

Integration Secret

Re-enable Unlink integration

Settings

1. Import items based on status properties ⓘ

Item	Status name	To-do	In progress	Complete
Tasks	Status	<input checked="" type="checkbox"/> Not started	<input checked="" type="checkbox"/> In progress	<input checked="" type="checkbox"/> Done <input checked="" type="checkbox"/> Archived
Docs	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done
Meetings	no status property			
Projects	Status	<input checked="" type="checkbox"/> Backlog	<input checked="" type="checkbox"/> Planning <input checked="" type="checkbox"/> In progress <input checked="" type="checkbox"/> Paused	<input checked="" type="checkbox"/> Canceled <input checked="" type="checkbox"/> Done
Sprints	Sprint status	<input type="checkbox"/> Current	<input type="checkbox"/> Next <input type="checkbox"/> Future	<input type="checkbox"/> Last <input type="checkbox"/> Past

2. Create parent relation for imported items ⓘ

Tasks	[Projects] Project	▼
Docs	no parent relation	▼
Meetings	no parent relation	▼
Projects	no parent relation	▼
Sprints	no parent relation	▼

- Create parent relation

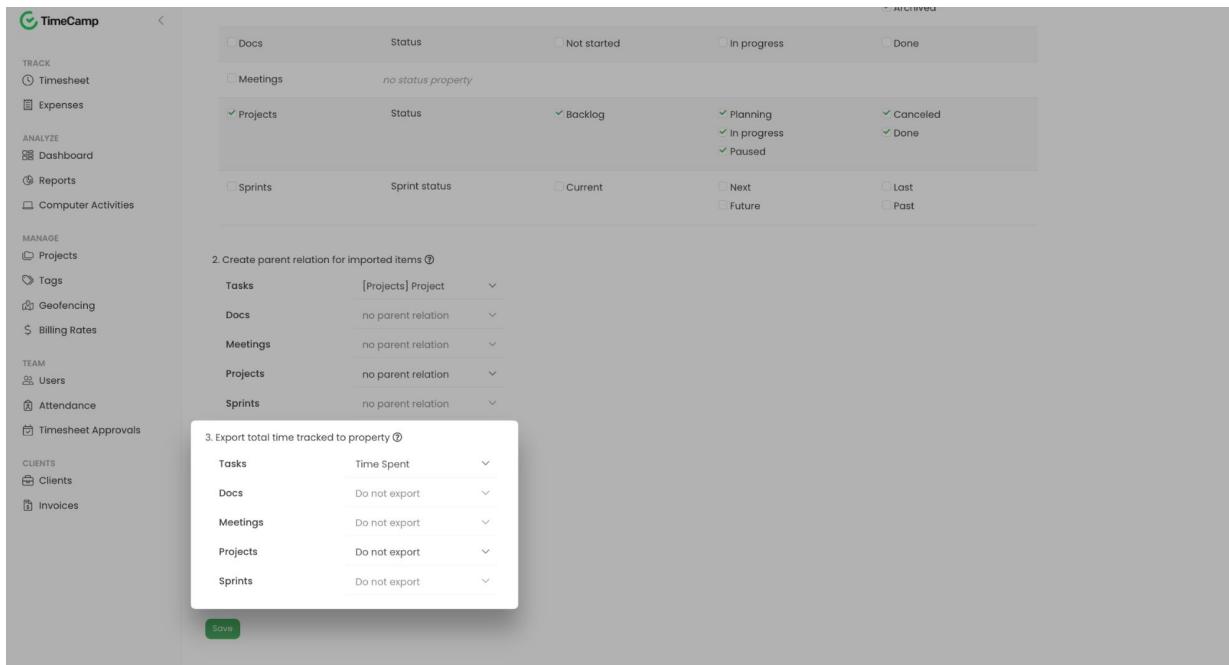
Instead of a standard structure where databases with their items are imported separately as tasks under the Notion project, here you can define where the database should be located. This way you can locate items from the Tasks database under the items from the Projects database;

The screenshot shows the TimeCamp interface with a modal open. The modal contains two sections: '2. Create parent relation for imported items' and '3. Export total time tracked to property'. Section 2 lists items like Tasks, Docs, Meetings, Projects, and Sprints, each with a dropdown menu showing 'no parent relation'. Section 3 lists the same items with dropdown menus showing 'Do not export'. A 'Save' button is at the bottom of the modal.

- **Export time**

It is possible to export tracked time only to properties of type "number". So if you added a number type property in Notion you can select it from the list to export your tracked time to that property;

The screenshot shows the Notion interface with a property editor open for a 'Time tracked' property. The property is of type 'Number' and is set to '42'. The editor shows options for 'Number format' (Number, Bar, Ring) and 'Show as' (42, Bar, Ring). A red arrow points to the 'Number' button. The background shows a 'Sprints' list and a 'TOP Clients' section.



When finished with settings, don't forget to **Save** changes.

TimeCamp will automatically import selected databases. From now on you will be able to track the time spent on each task. All imported items will be accessible for you to track time using TimeCamp's [timesheets](#), mobile app, desktop app, or browser plugin.

## Track time on imported items

There are a few ways of tracking time in TimeCamp. After the integration is created and all your items are imported, you can simply select task from the list and start your timer. Below you can find examples of all available ways of tracking time.

**Web Timesheet.** Simply select a task using a search box or the drop-down list and run the timer. [Learn more](#)

**Desktop app.** Click on the “No task” option in a task widget or use the option “Start a task” from the desktop app menu and use a search box or the drop-down list to find the target task. The task widget will be automatically synchronized with your web Timesheet. [Learn more](#)

**Mobile app.** Go to your Timesheet in the mobile app and click on the “Add” button if you want to create an entry manually or on the “Start” button if you prefer to track time in real time. Next, use a search box or the drop-down list to find the task and start tracking. [Learn more](#)

**Browser plugin.** If you've installed the browser plugin and logged in to your TimeCamp account, a start timer button will appear next to all your tasks in Notion. Just open the task and click on the green “Start timer” button to start tracking. When you finished tracking just click on the red “Stop tracking” button. The browser plugin will be automatically synchronized with your web Timesheet. [Learn more](#)

The screenshot shows the Notion Projects interface. On the left, a sidebar lists 'Emily Team' sections: Search, Updates, Settings & members, New page, Teamspaces (Emily Team HQ, Projects, Wiki, Meetings, Docs, Sprint board, Sprints, Vision and Strategy, Project 1 test vision), Private (Untitled, Getting Started, No pages inside, Brand Assets, All Assets), and a 'New' section. The main area is titled 'Projects' and shows a table of projects. A red arrow points to the 'Start timer' button at the top right of the table. The table has columns: Status, Owner, Dates, and more. Projects listed include 'Getting started with Project' (In progress), 'Sample Project: Performer' (Planning), 'Sample Project: User Educ' (Planning), 'CANCELED Marketing' (Canceled), 'New Project' (Done), and 'New Campaign' (Backlog). Below the table, a summary says 'COMPLETE 2/6'. On the right, a detailed view of the 'Sample Project: Performance' is shown with sections for Status (Planning, 50% completion, dates January 22, 2024 to January 28, 2024), Owner (Emily), Completion (50%), Blocked By (Getting started with Projects & Tasks), Is Blocking (Sample Project: User Education), Priority (Low), and Summary (The mobile team is prioritizing performance and investing in more native components across iOS and Android. Last year, the team successfully reduced page load times by 50%, leading to increased mobile usage and positive app store reviews. The project is currently in the planning stage, with performance dashboards and project tasks to be developed). Below this, a 'Tasks' section lists 'Write project proposal' (Done, Emily, January 29, 2024, Low) and 'Schedule kick-off meeting' (In progress, Emily, January 28, 2024, Medium).

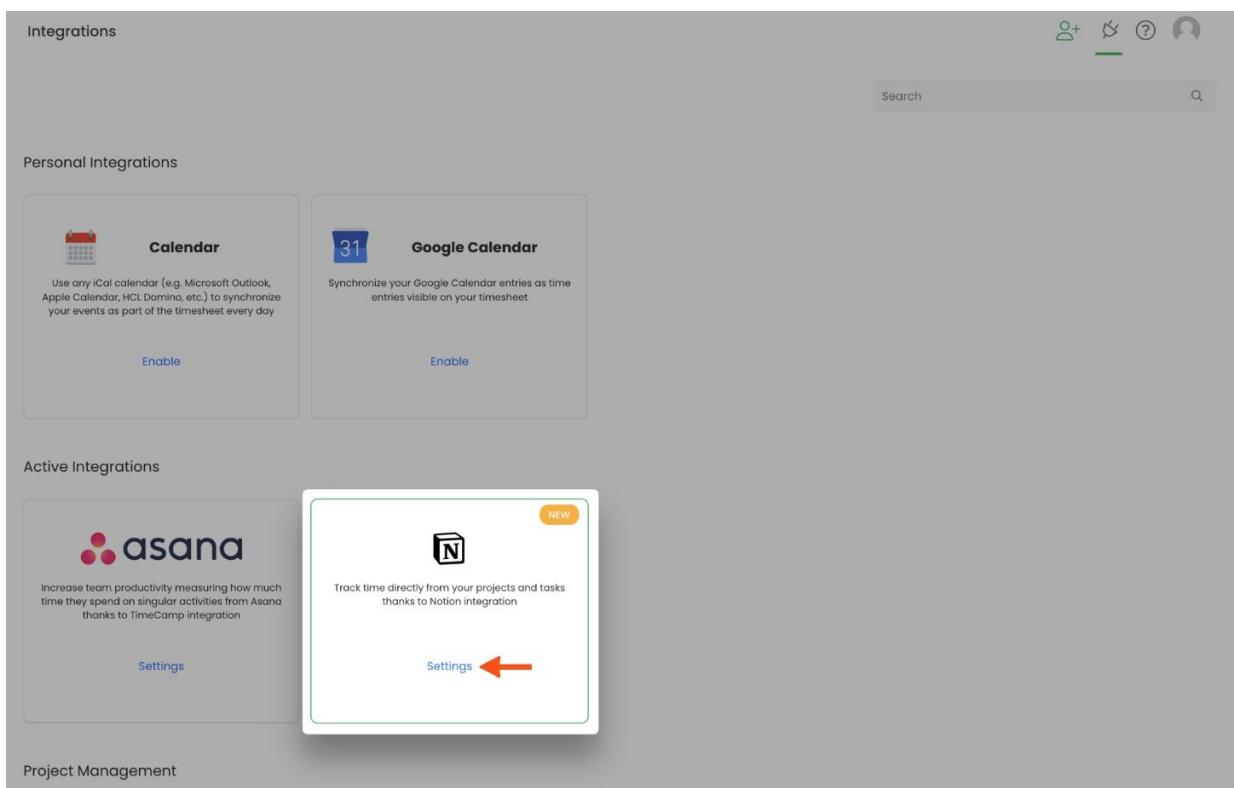
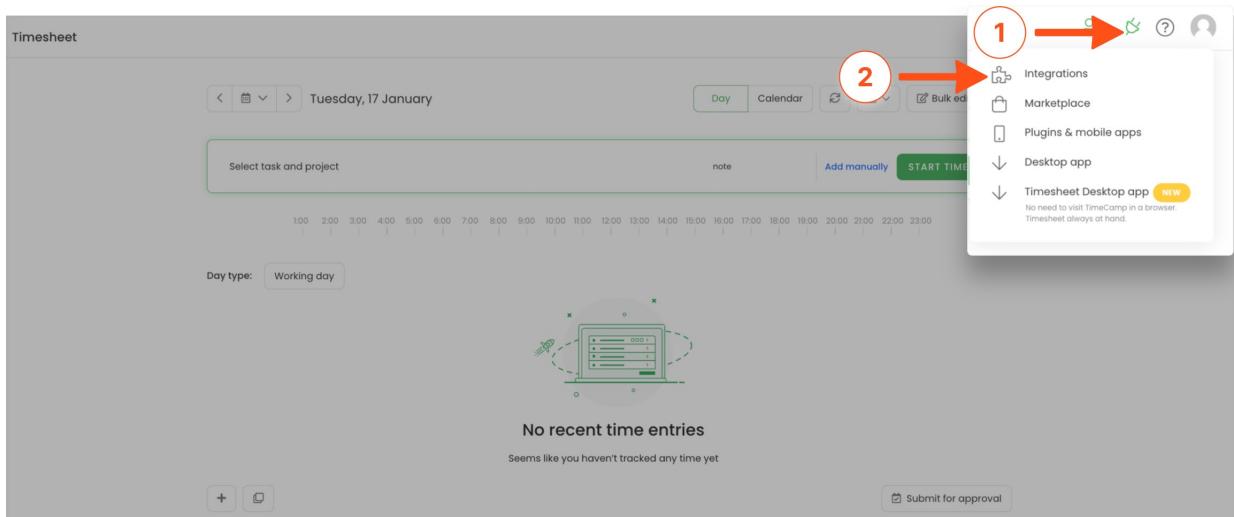
This screenshot is identical to the one above, showing the Notion Projects interface with the same sidebar, table of projects, and detailed view of the 'Sample Project: Performance'. The only difference is the timestamp on the timer in the top right of the detailed view, which has changed from '00h 00m' to '00h 01m'.

## Disable integration

Only the Administrator of the account can unlink or re-enable the integration.

### Step 1

If for some reason you would like to reenable or unlink the integration please navigate to the plugin icon and select the **Integrations** option. Next, find the **Notion** integration on the list of active integrations and click on its **Settings**.



## Step 2

Next, to unlink the integration click on the **Unlink integration** button.

## Settings



### Notion Integration

Last update: 2024-04-02 09:05:42

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[Re-enable](#)

[Unlink integration](#)

#### Settings

1. Import items based on status properties [?](#)

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<input type="checkbox"/> Docs	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done
<input type="checkbox"/> Tasks	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done <input type="checkbox"/> Archived

To re-enable the integration click on the **Re-enable integration** button and proceed with selecting pages and granting access again. Next, optionally define some additional integration settings and the list of active items imported to TimeCamp will be updated immediately

## Settings



### Notion Integration

Last update: 2024-04-02 09:05:42

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[Re-enable](#)

[Unlink integration](#)

#### Settings

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<input type="checkbox"/> Tasks	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done <input type="checkbox"/> Archived