

# Welcome to TimeCamp Help!

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## Notion

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**Notion** is a productivity and note-taking web application that offers organizational tools including task management, project tracking, to-do lists, and bookmarking.

## Overview

The integration will be enabled for the entire account, so **all users will be able to track time on imported tasks**. The integration will be connected to the Notion account of the person who enabled the integration.

**Databases will be imported as tasks under the Notion project**. Its items will be imported as subtasks under the tasks (Notion databases) in TimeCamp. It is possible to set some additional parent-task relations in integration settings.

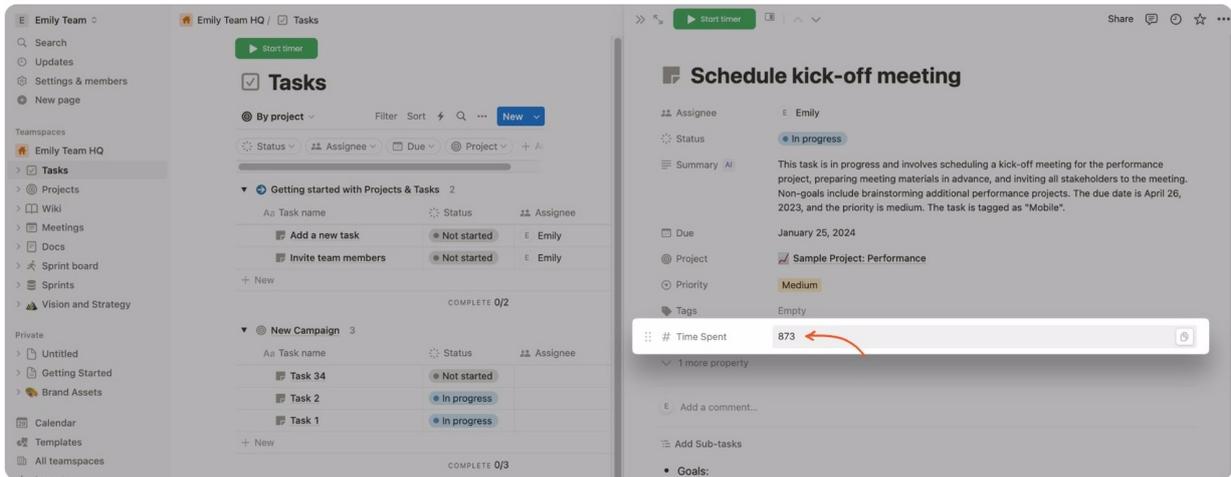
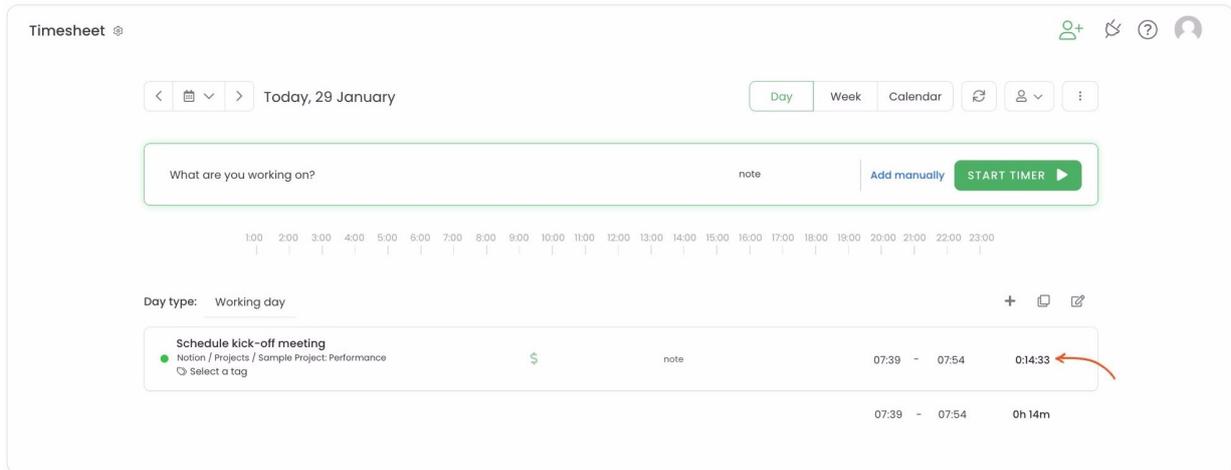
We don't provide an option to select items within the database that should or should not be imported from Notion to TimeCamp. It is possible to define only the **Status** for items you wish to find on the list of active tasks in TimeCamp.

As soon as an item changes its status for one that is not selected in your integration settings, this item will be automatically moved to the list of archived tasks in TimeCamp.

It is not possible to edit the structure of imported items in TimeCamp.

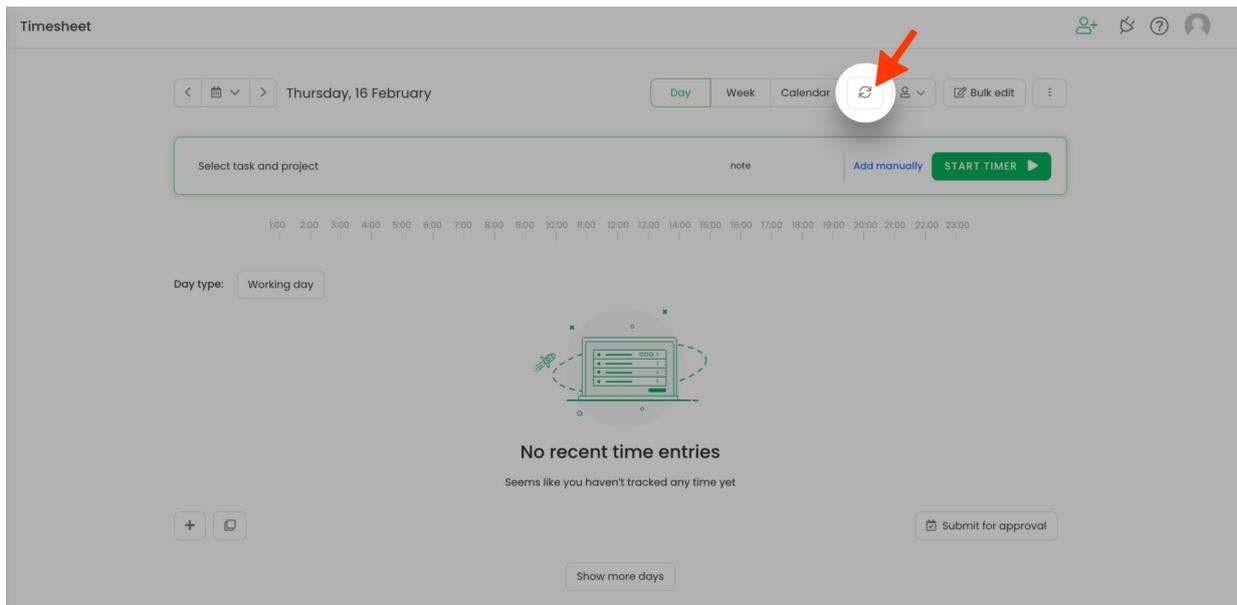
After the integration is created and Notion items are imported, **all users will be automatically assigned to the Notion project and tasks as Regular users**. You can manually change their roles in this project and unassign selected users from the entire project or add them only to certain tasks. If users are assigned to the main project Notion they will be able to track time to all tasks under the Notion project structure. If users are assigned only to certain tasks, they will be able to track time only to these tasks and subtasks under the tasks' structure.

If you enable the **export option** in integration settings, tracked time will be automatically exported to the selected property in your database in seconds format.



The **Number** type property must be added to your Notion database to view exported time.

If you create a new item in Notion it will be automatically imported to TimeCamp within 1 hour. To immediately synchronize the integration and update newly added items use the “Force synchronization” option on TimeCamp web Timesheet. Synch will be executed within a few seconds.



The additional functionality we provide for a Notion integration is a **browser plugin** that allows tracking time directly within the Notion website.

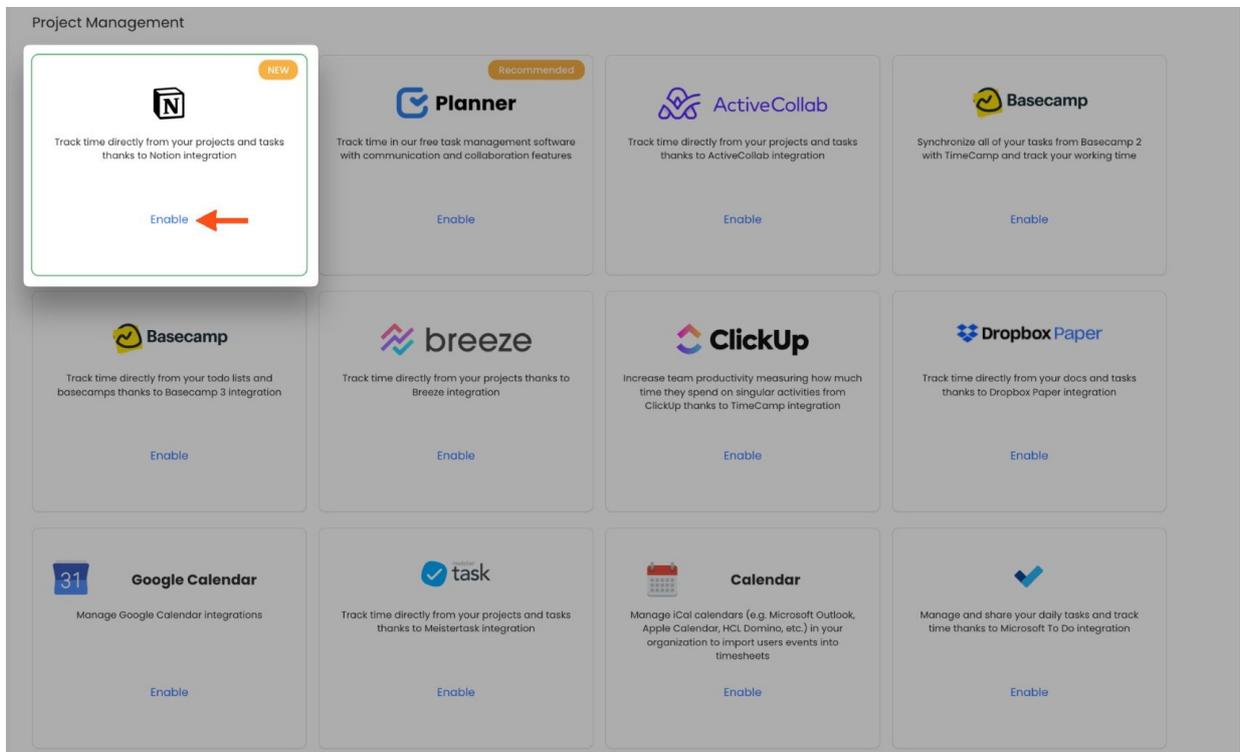
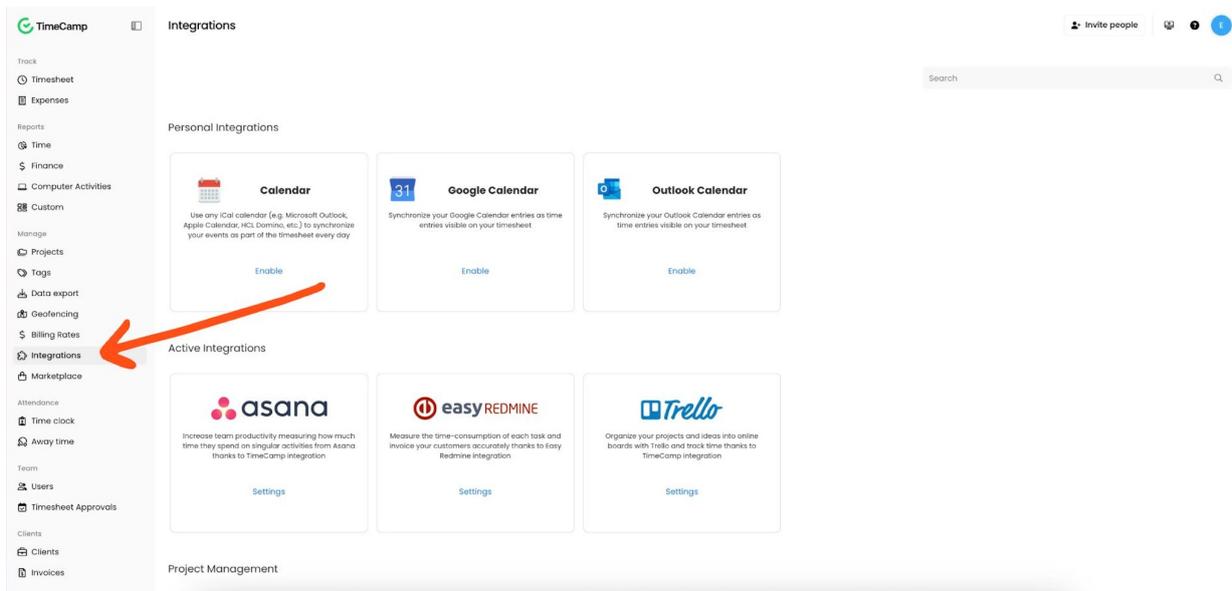
If the user who enabled the integration is not a part of your account anymore, we recommend re-enabling the integration.

## Enable integration

Only the Administrator of the account can enable the integration.

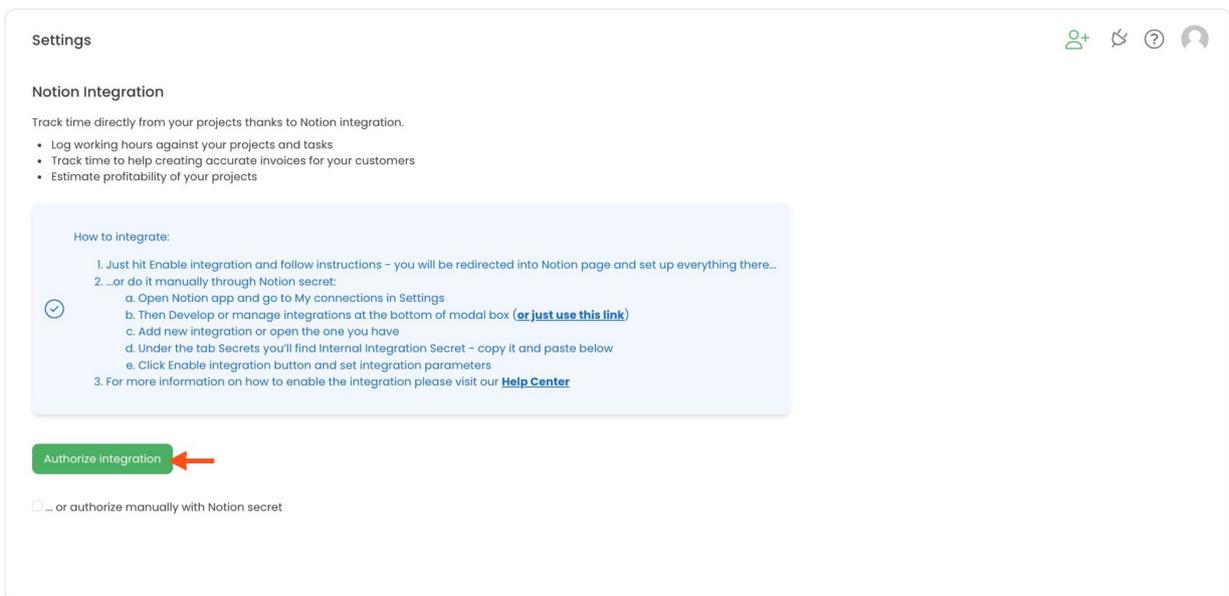
### Step 1

To enable the Notion integration, select the **Integrations** option in the left panel. Next, find the **Notion** integration on the list and click the **Enable** button.



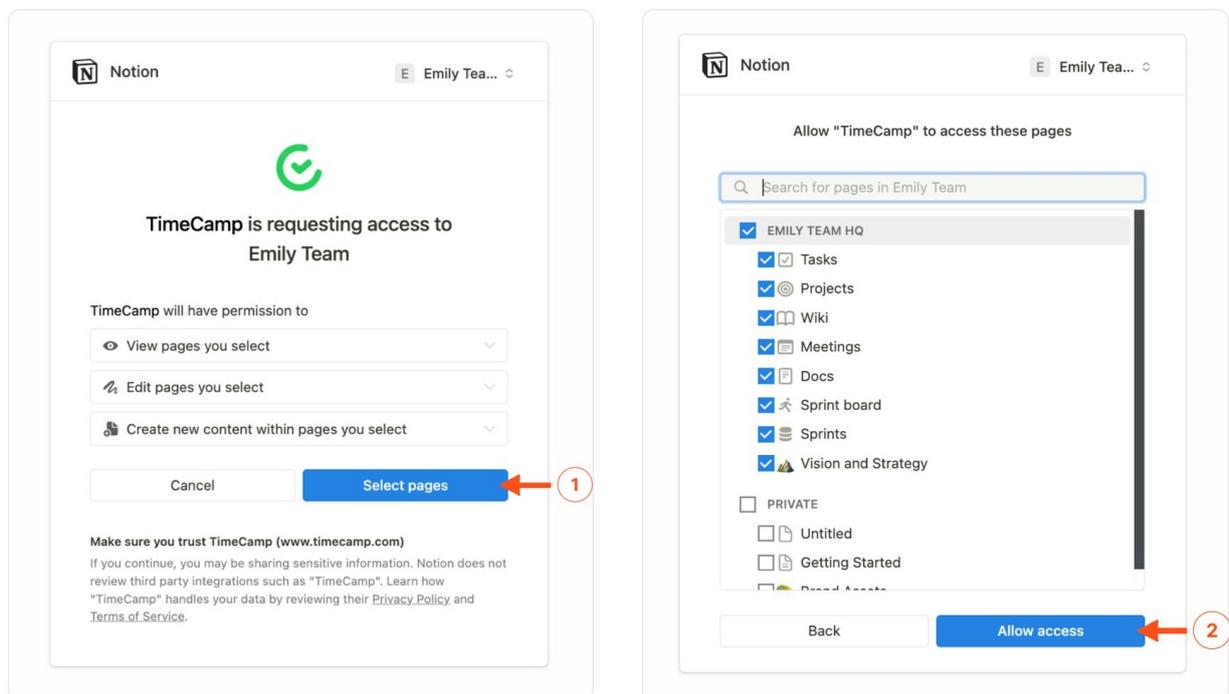
## Step 2

Next, click on the green **Authorize integration** button.



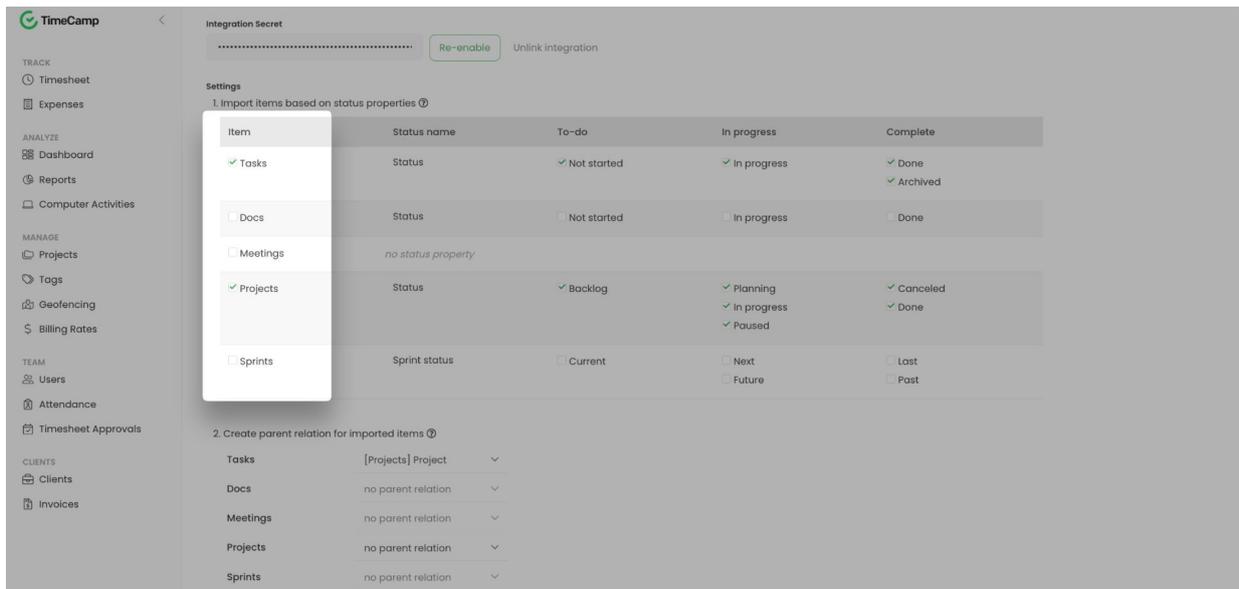
### Step 3

You'll be redirected to the Notion page and asked to **Select pages** that should be imported to TimeCamp. To continue, mark the checkboxes next to the databases you want to integrate and click on the **Allow access** button.



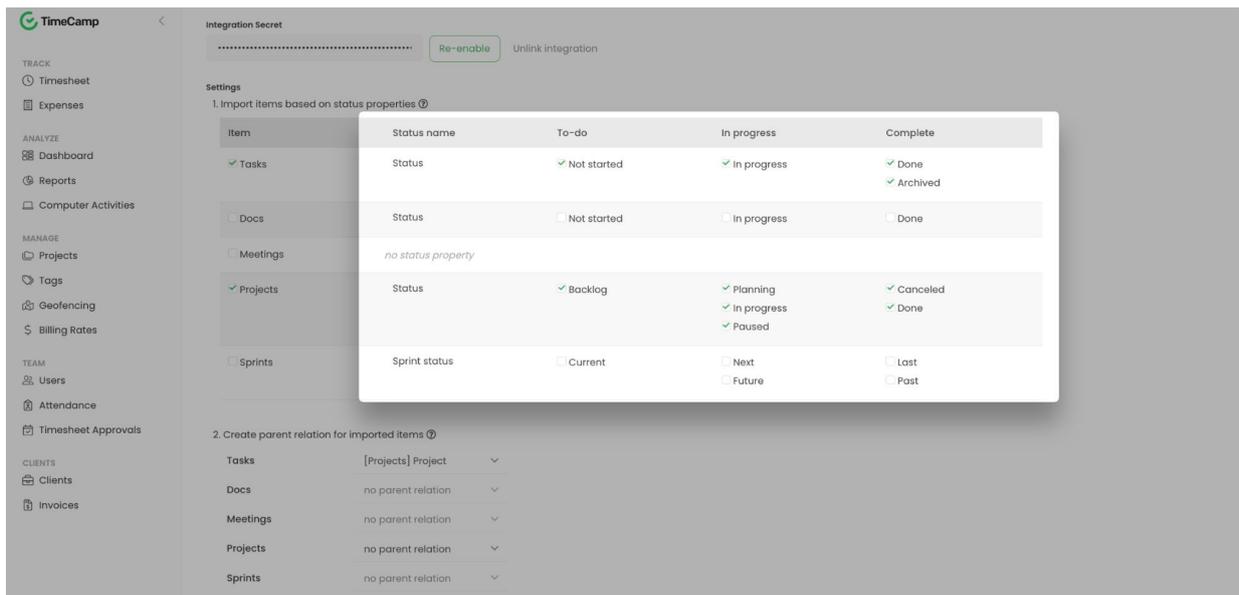
### Step 4

When integration is enabled **mark the checkbox next to databases** that should be imported and optionally define a few additional settings for each of them.



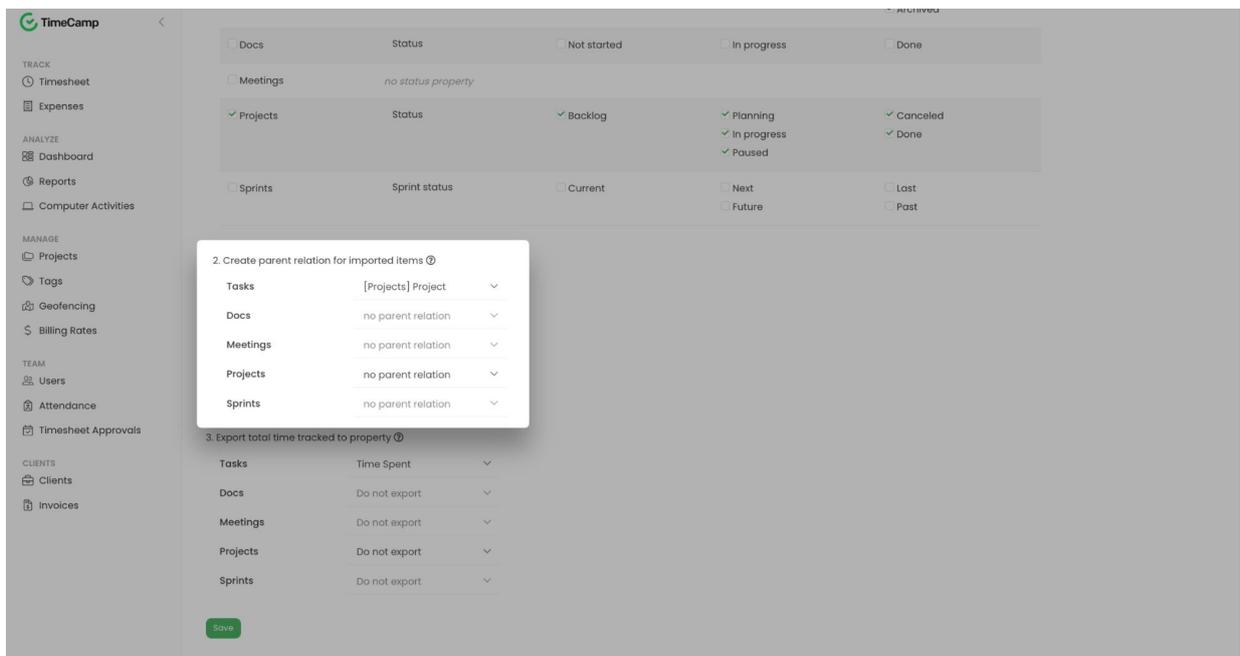
- **Import items based on status properties**

Select statuses for items that should be imported from Notion to your TimeCamp account. Items with status that are not synced won't appear on the list of active tasks;



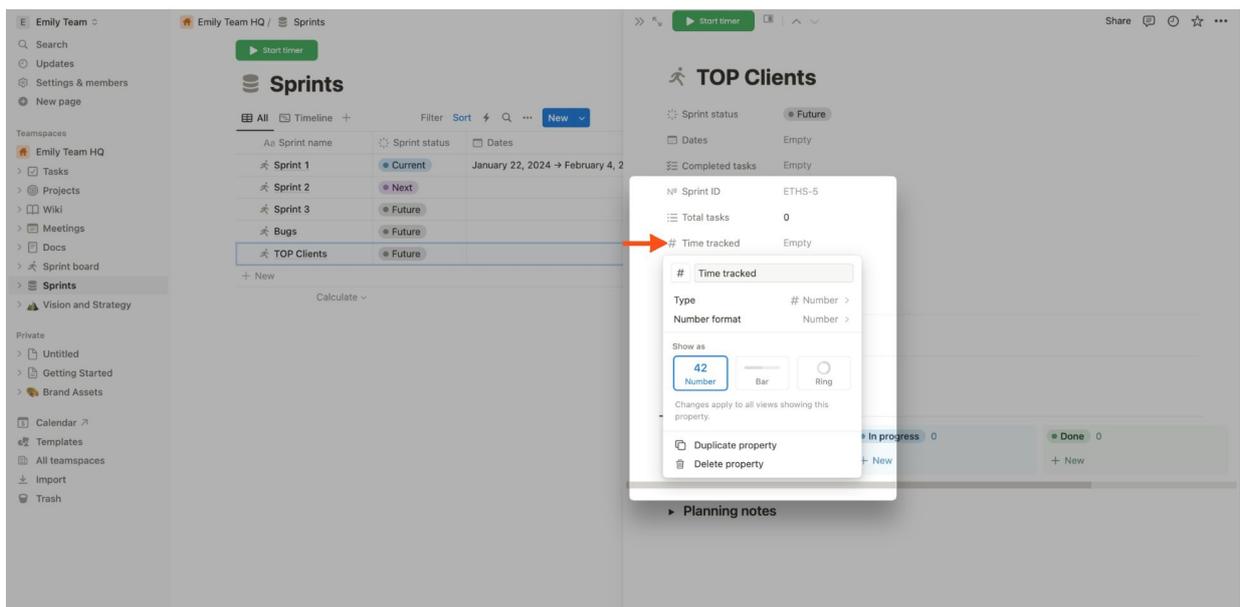
- **Create parent relation**

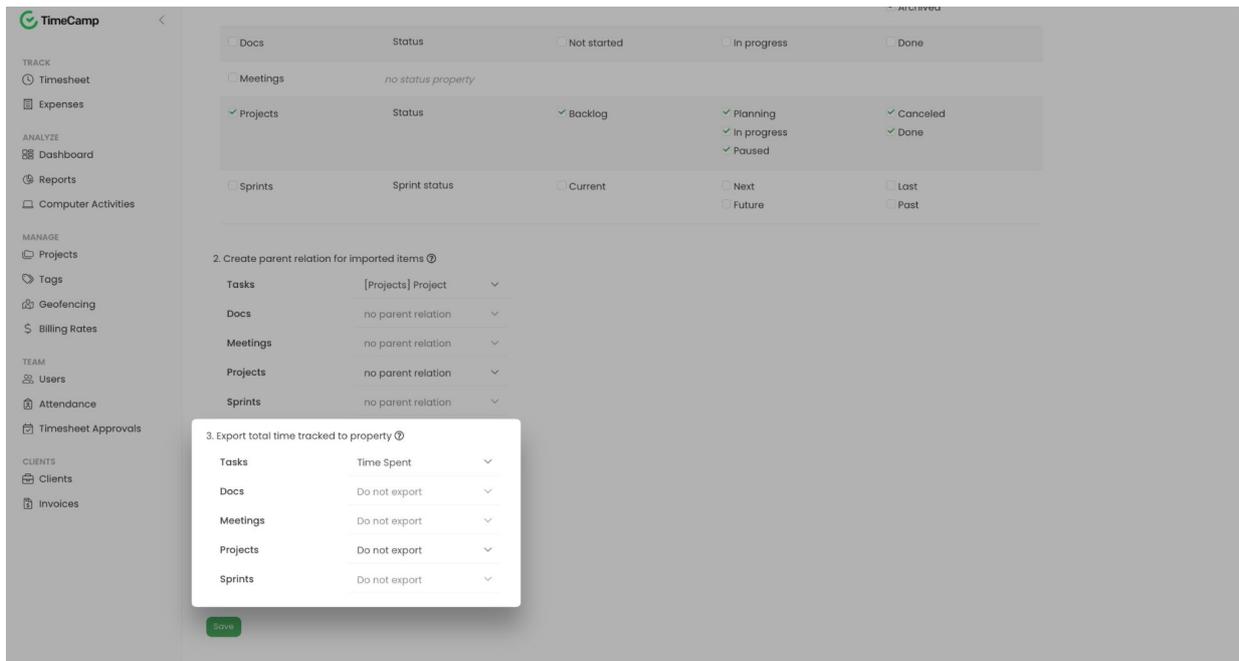
Instead of a standard structure where databases with their items are imported separately as tasks under the Notion project, here you can define where the database should be located. This way you can locate items from the Tasks database under the items from the Projects database;



- **Export time**

It is possible to export tracked time only to properties of type "number". So if you added a number type property in Notion you can select it from the list to export your tracked time to that property;





When finished with settings, don't forget to **Save** changes.

TimeCamp will automatically import selected databases. From now on you will be able to track the time spent on each task. All imported items will be accessible for you to track time using TimeCamp's [timesheets](#), mobile app, desktop app, or browser plugin.

## Track time on imported items

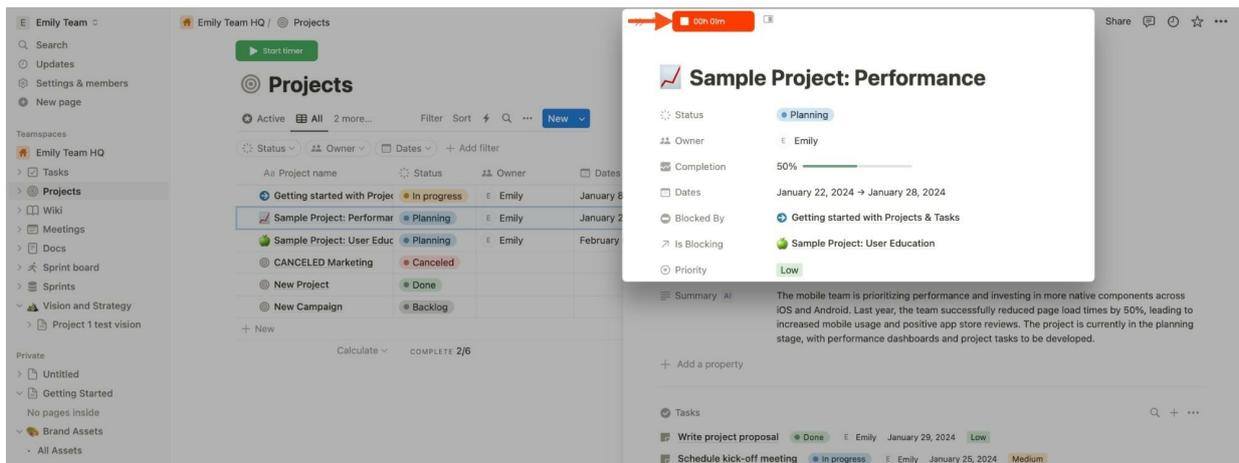
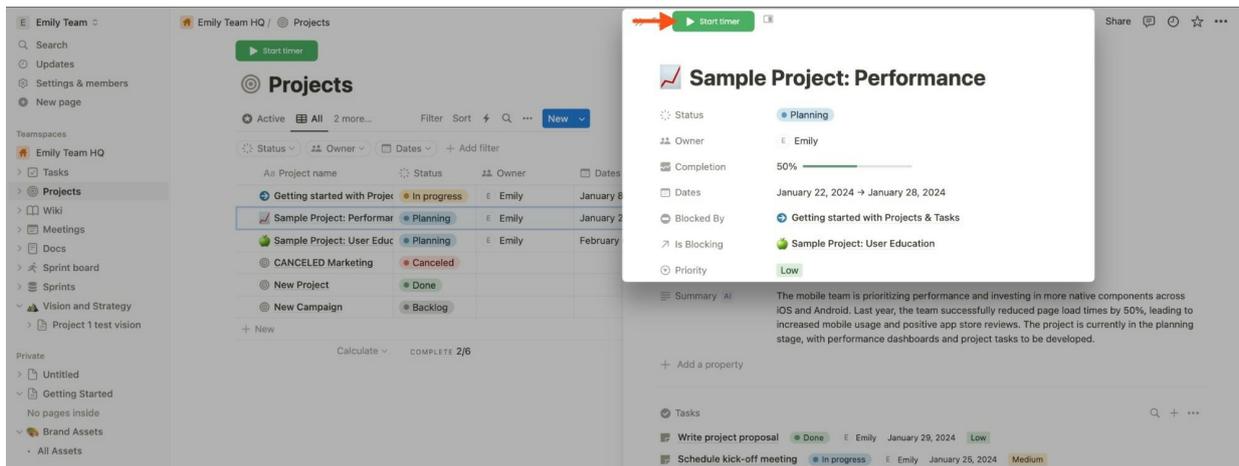
There are a few ways of tracking time in TimeCamp. After the integration is created and all your items are imported, you can simply select task from the list and start your timer. Below you can find examples of all available ways of tracking time.

**Web Timesheet.** Simply select a task using a search box or the drop-down list and run the timer. [Learn more](#)

**Desktop app.** Click on the “No task” option in a task widget or use the option “Start a task” from the desktop app menu and use a search box or the drop-down list to find the target task. The task widget will be automatically synchronized with your web Timesheet. [Learn more](#)

**Mobile app.** Go to your Timesheet in the mobile app and click on the “Add” button if you want to create an entry manually or on the “Start” button if you prefer to track time in real time. Next, use a search box or the drop-down list to find the task and start tracking. [Learn more](#)

**Browser plugin.** If you've installed the browser plugin and logged in to your TimeCamp account, a start timer button will appear next to all your tasks in Notion. Just open the task and click on the green “Start timer” button to start tracking. When you finished tracking just click on the red “Stop tracking” button. The browser plugin will be automatically synchronized with your web Timesheet. [Learn more](#)

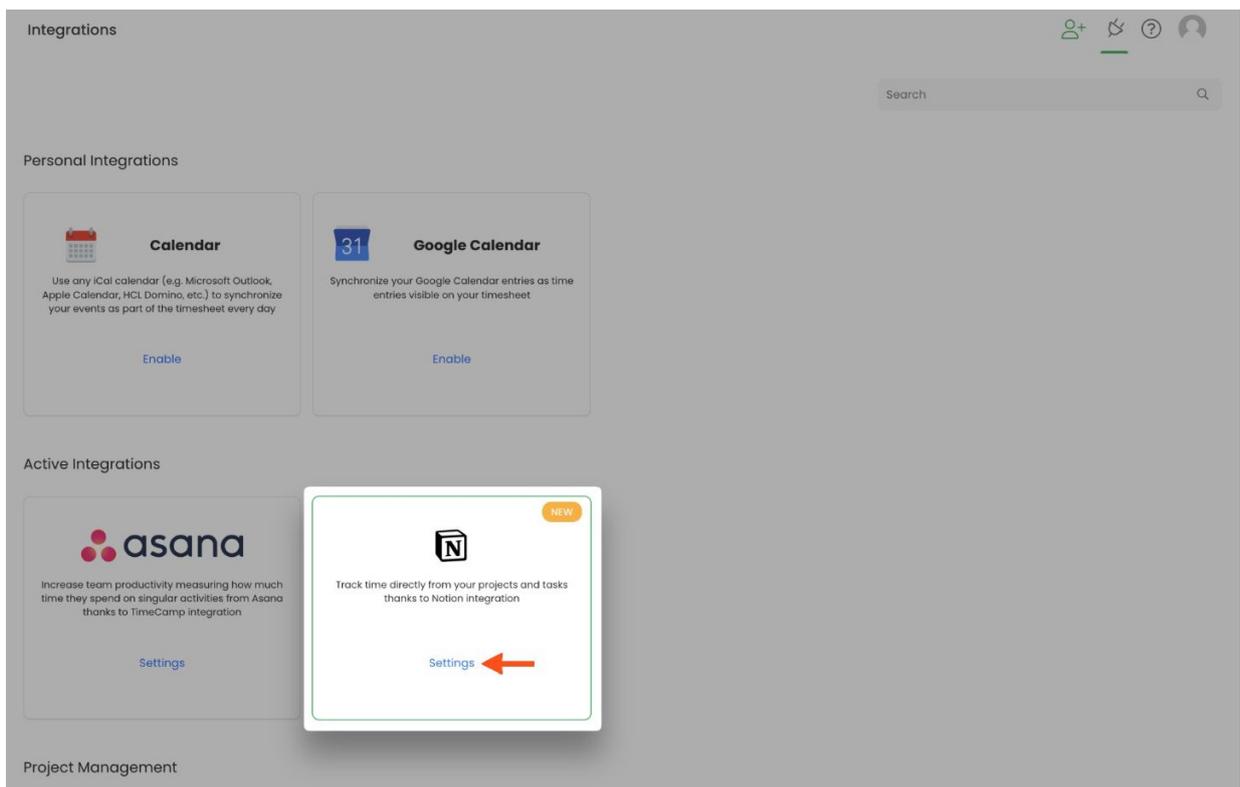
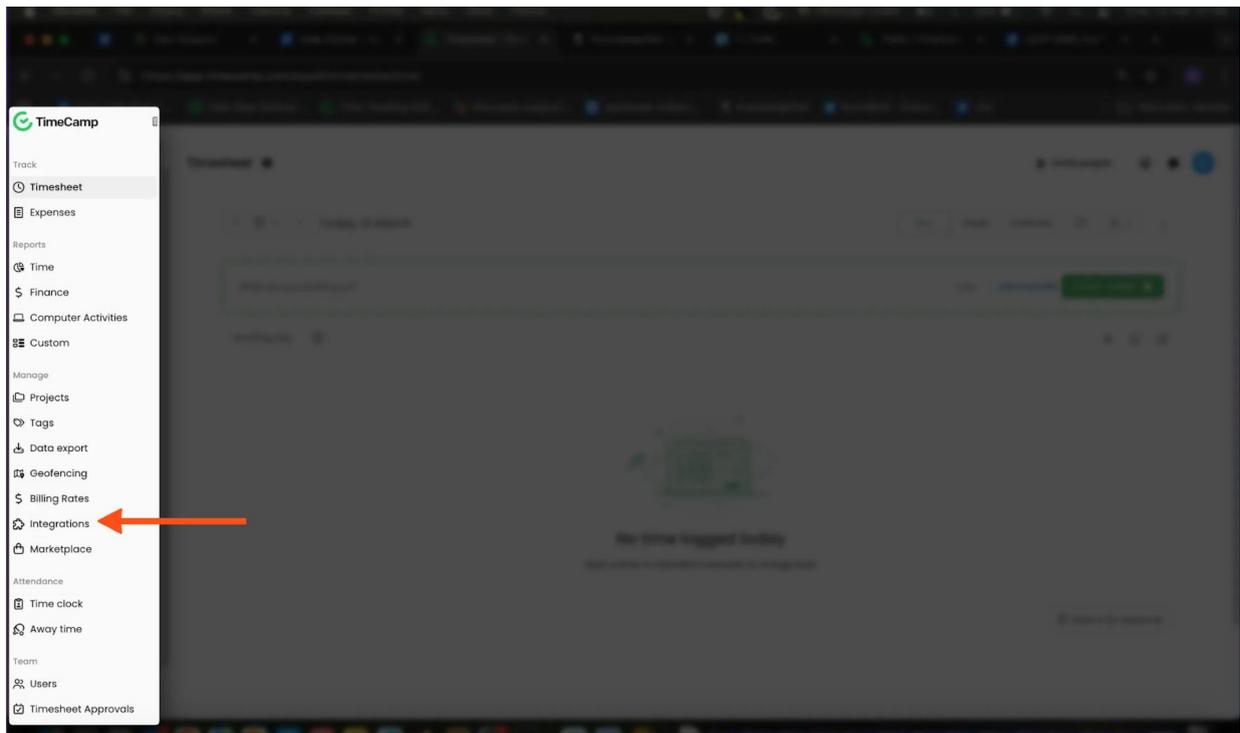


## Disable integration

Only the Administrator of the account can unlink or re-enable the integration.

### Step 1

If for some reason you would like to reenable or unlink the integration, select the **Integrations** option in the left panel. Next, find the **Notion** integration on the list of active integrations and click on its **Settings**.



## Step 2

Next, to unlink the integration click on the **Unlink integration** button.

**Settings** 👤 ⚙️ ? 🔄

**Notion Integration** Last update: 2024-04-02 09:05:42

Track time directly from your projects thanks to Notion integration.

- Log working hours against your projects and tasks
- Track time to help creating accurate invoices for your customers
- Estimate profitability of your projects

**How to integrate:**

1. Just hit Enable integration and follow instructions - you will be redirected into Notion page and set up everything there..
2. ...or do it manually through Notion secret:
  - a. Open Notion app and go to My connections in Settings
  - b. Then Develop or manage integrations at the bottom of modal box ([or just use this link](#))
  - c. Add new integration or open the one you have
  - d. Under the tab Secrets you'll find Internal Integration Secret - copy it and paste below
  - e. Click Enable integration button and set integration parameters
3. For more information on how to enable the integration please visit our [Help Center](#)

Re-enable Unlink integration

**Settings**

1. Import items based on status properties ⓘ

Item	Status name	Current	Future	Complete
<input type="checkbox"/> Sprints	Sprint status	<input type="checkbox"/> Current	<input type="checkbox"/> Next <input type="checkbox"/> Future	<input type="checkbox"/> Last <input type="checkbox"/> Past
<input type="checkbox"/> Docs	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done
<input type="checkbox"/> Tasks	Status	<input type="checkbox"/> Not started	<input type="checkbox"/> In progress	<input type="checkbox"/> Done <input type="checkbox"/> Archived

**To re-enable** the integration click on the **Re-enable integration** button and proceed with selecting pages and granting access again. Next, optionally define some additional integration settings and the list of active items imported to TimeCamp will be updated immediately

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