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Data export

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Our Data Export module will allow you to easily export all your time tracking information and your computer activity data in Excel or CSV format.

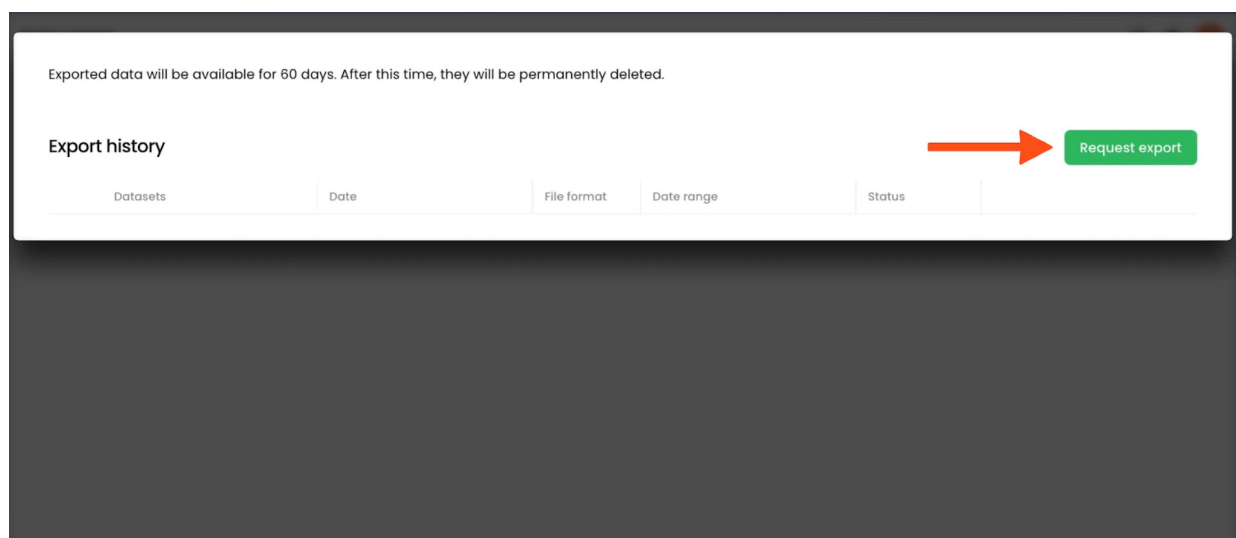
Please note that Data Export is available in Ultimate plan only.

To access Data Export feature please go to your Account Settings. Make sure that it's enabled in your Modules.

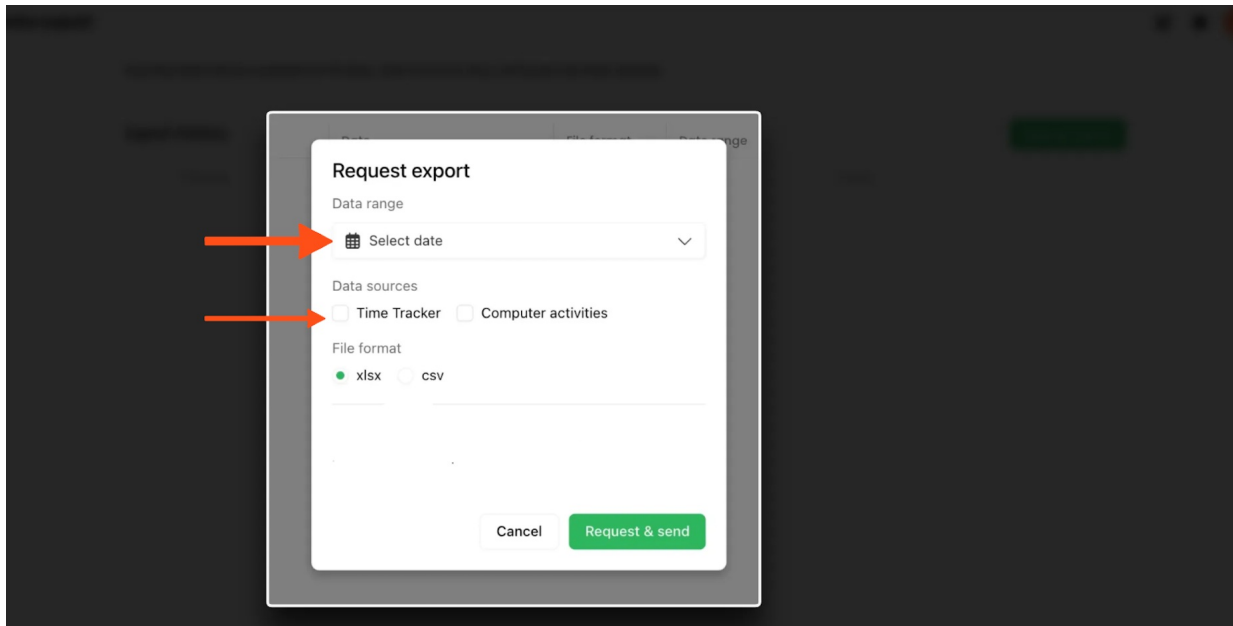
Exports are stored for 60 days before automatic deletion.

Requesting an export

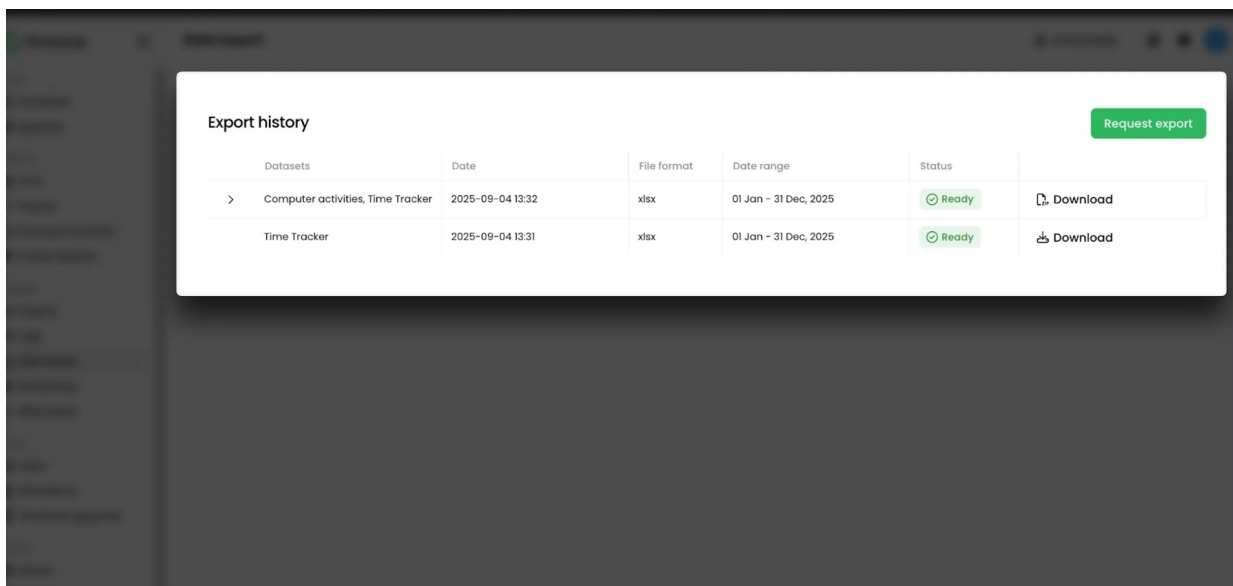
Once it's enabled, you can easily export all your data. With our Data Export module, you are able to view, analyze, and edit data in Excel (or CSV) format. Click on **Request export**:



and then select **Date range**, **Data sources** and **File format**:



Your export will be delivered via email with a download link. You will also be able to view history of your downloads and download your report directly:



Data analysis

Data Export module provides comprehensive access to all information related to **time tracking** or computer activities, users and their working hours, billable statuses etc. ensuring full transparency and flexibility in your analysis. By exporting this data, you can segment it according to teams, projects or individual users, identify inefficiencies and optimize your process.

Year	Quarter	Month	Week	Duration	Entry From	Entry To	Billable	Invoiced	Entry Note	Approval Status	Approval Status	Approved On	Taglist 1	Tags from taglist	Taglist 2
2025	3	3	8	34	0:00:05	15:16:05	15:16:10 true	false		open			Clients		Priority
2025	3	3	8	34	0:15:00	14:06:37	14:21:37 true	false		open			Clients		Priority
2025	3	3	8	34	0:00:13	14:03:15	14:03:28 true	false		open			Clients		Priority
2025	3	3	7	26	1:30:00	08:00:00	09:30:00 true	false		open			Clients		Priority
2025	3	3	7	26	1:15:00	08:00:00	09:15:00 true	false		open			Clients		Priority
2025	3	3	7	26	0:45:00	08:00:00	08:45:00 true	false		open			Clients		Priority
2025	3	3	7	26	0:30:00	08:00:00	08:30:00 true	false		open			Clients		Priority
2025	2	6	6	26	1:00:00	08:00:00	09:00:00 true	false		open			Clients		Priority
2025	2	6	6	25	1:30:00	08:00:00	09:30:00 true	false		open			Clients		Priority
2025	2	6	6	25	1:15:00	08:00:00	09:15:00 true	false		open			Clients		Priority
2025	2	6	6	25	0:45:00	08:00:00	08:45:00 true	false		open			Clients		Priority
2025	2	6	6	25	0:30:00	08:00:00	08:30:00 true	false		open			Clients		Priority
2025	2	6	6	25	1:00:00	08:00:00	09:00:00 true	false		open			Clients		Priority
2025	2	6	24	24	1:30:00	08:00:00	09:30:00 true	false		open			Clients		Priority
2025	2	6	24	24	1:15:00	08:00:00	09:15:00 true	false		open			Clients		Priority
2025	2	6	24	24	0:45:00	08:00:00	08:45:00 true	false		open			Clients		Priority
2025	2	6	24	24	0:30:00	08:00:00	08:30:00 true	false		open			Clients		Priority
2025	2	6	24	24	1:00:00	08:00:00	09:00:00 true	false		open			Clients		Priority
2025	2	6	23	23	0:45:00	15:10:00	15:55:00 true	false		open			Clients		Priority

[illegible]

Should you require any additional information or data, please do not hesitate to [contact our Support Team](#) - we will definitely check this for you!

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